



East Kern Health Care District

To Whom It May Concern:

East Kern Health Care District ("District") has a policy that any offer of employment shall be contingent upon the applicant successfully passing a physician's exam indicating whether the applicant can perform the essential functions of the position, with or without reasonable accommodation.

In addition, applicants must successfully a urine and blood test for illegal drugs (whether the drugs are made illegal under California or federal law), when requested. Note that the presence of marijuana will be disqualifying. While marijuana may have been legalized in California, it remains an illegal controlled substance under federal law. As a result, the District still tests for and excludes applicants who test positive for that substance.

Finally, after receiving a conditional offer, all applicants are required to complete and submit a Criminal History Questionnaire. The District will consider all information provided regarding any criminal convictions and advise you if any past history disqualifies you from employment with the District.

Persons who do not receive these required clearances will not be eligible for employment with the District.

If I receive a conditional offer, I agree to submit to the physical examination and provide all requested background information at the appropriate time in the recruitment process. If requested, I understand I will be required to submit to pre-employment drug testing.

Name/Signature

Date



East Kern Health Care District

Application for Employment

Personal Information

Name: _____ Date: _____
Last First MI

Present Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Are you 18 Years or older? Yes NO

Phone: _____ Email _____

Position: _____ Date Available: _____ Desired Salary: \$ _____

Are You Employed Now?: _____ If so, may we inquire of your present employer?

Have you ever applied to the District before? YES NO Where? _____ When? _____

Referred by: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Trade or Business School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

General

Subjects of Special Study or Research work: _____

Special Skills: _____
Activities (Civic, Athletic, etc. _____

Former Employers

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

References

Name Address: Years Acquainted: _____

Name Address: Years Acquainted: _____

Name Address: Years Acquainted: _____

Disclaimer and Signature

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered on this application or at any point in the hiring or recruitment process, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the District's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the District's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the District. I understand that no District representative, other than its Board President, and then only when in writing and signed by the President of the Board of Directors, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

Signature: _____

Date: _____