

VENDOR	MEMO LINE	AMOUNT
Aleshire & Wynder	March Period 2026	\$ 3,826.80
Classic Lock and Key	Picked lock in 9278 North Loop, rekeyed to fit standard key.	\$80.00
Digitech	Monthly Monitoring Fee 2026 0201 to 04318101 Bay Ave	\$42.99
Expense Reimbursement	Legislative Days Per Diem	\$37.59
Joselito Lacson	Bay Avenue Coordination, North Lopp Site Improvement Plan Invoice# 2603	\$3,750
Luciano Miranda	Billing for 0401 to 0415 2026	\$250.00
Mileage Reimbursement	Jessica Rojas Legislative Days	\$ 503.15
Mileage Reimbursement	Shauna Royten	\$ 503.15
Southern California Edison	2026 0311 to 0409 9300 N Loop 8000222683 \$332.86 8100 Aspen Mall 8001112753 \$106.85 Billing Correction \$1.28 8100 Aspen Ave 8001112989	\$438.43
Thugs to Bugs	9300 North Loop# 0314 \$70.00 9300 North Loop #0315 \$ 90.00 9278 North Loop # 0313 \$ 55.00	\$215.00
TOTAL ITEMS = 10		TOTAL = \$9,64711



DEBIT CARD PAYMENT LIST

DATE: April 21st , 2026

VENDOR	MEMO LINE	AMOUNT
HYATT Regency Newport Beach	General Manager Leadership Summit 2026 Hotel Rubi Rizo	792.11
Metro PCS	District Phones (5) 1 month Service 2026 0219 to 0419 Account #	\$115.00
QuickBooks	Yearly Subscription for Eva Hebebrand	\$ 1,242.00
TOTAL ITEMS= 3		TOTAL= \$ 2,149.11

VENDOR	MEMO LINE	AMOUNT
Amazon	Office Supplies Invoices # 14QWJKRWWMP1 \$ 264.44 Soap, bathroom shelves, small white bathroom cabinet, toilet paper, office paper Invoice # 16WCJYQH11J7 \$ 82.25 Tablecloths (custom)	\$ 346.69
Axion	2026- 03/27/26 to 04/26/26 Invoice # 100109788	\$ 149.91
City of California City	Water 2026 0214 to 0313 Acct# 103347.01 9300 North Loop \$415.25 Water 2026 214 to 0313 Acct # 101730.03 Bay 8101 \$ 120.20	\$ 535.45
California City Farmers Market Sponsorship	Approved by the board March 17 th , 2026, in the amount of 2,000	\$2,000
Digitech	Invoice # 20996 0301 to 0331 2026 Monthly Monitoring Fee \$ 42.99	\$ 42.99
Southern California Edison	2026 0209 to 0310 Acct# 8000222683 9300 North Loop Blvd \$288.90 Acct# 8001112753 8100 Aspen Mall \$ 141.61 Acct# 8001112989 8100 Aspen Mall #B \$ 36.16	\$ 466.67
Golden Hills IT	Monthly balance for 2026 0402 to 0501 INVOICE # 3945	\$2,637.30
Joselito Lacson	MISC Billing 2026 1223 to 0315	\$ 1,968.75
KTS Ridgecrest Framers Market Sponsorship	Approved by the board March 17 th , 2026, in the amount of 2,000	\$2,000
Mileage Reimbursement	Shauna Royten \$ 138.40	\$ 527.34

	Jessica Rojas \$ 138.40 Rubi Rizo \$ 250.54	
Mobile Modular	Month to Month Contract 2026 0309 to 0407 Invoice # 2878914	\$ 972.78
PEAC (GoodSuite)	Monthly Billing Invoice # 41839112 2026 0301 to 0415	\$345.52
SoCal Gas	Acct # 04901399107 9300 North Loop Blvd \$ 262.47	\$ 262.47
Spectrum	2026 0401 to 0501 9300 North Loop \$160.00 Invoice # 212948401 8101 Bay Ave \$276.03 Invoice # 127902701	\$436.03
Waste Management	Service 2026 0301 to 0331 Invoice # 3987665-4808-3 9300 North Loop Blvd	\$ 436.62
TOTAL ITEMS = 17		TOTAL =13,128.52



RESOLUTION NO. 2-1.501

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT ESTABLISHING LIMITATIONS, APPROVAL AUTHORITY, REPORTING REQUIREMENTS, AND ENFORCEMENT FOR DIRECTOR COMPENSATION PURSUANT TO POLICY 2-1.501(b)

WHEREAS, The East Kern Health Care District (“District”) is committed to transparent governance, fiscal responsibility, and ethical conduct by its Board of Directors; and

WHEREAS, Policy 2-1.501(b) – **Compensation** authorizes the Board of Directors to establish conditions under which directors may receive compensation for services performed on behalf of the District; and

WHEREAS, The Board seeks to ensure director compensation is limited to activities that directly support governance responsibilities and official Board roles; and

WHEREAS, The Board further seeks to prevent misrepresentation of authority, conflicts of interest, inappropriate compensation, and unauthorized influence over District relationships, negotiations, and contractual matters; and

WHEREAS, The District Administrative Code, **Article 4, Section 2-2.303 (Discipline)**, provides authority for enforcement and corrective action for violations of District policy and governance standards;

WHEREAS, The Board intends by this resolution only to define which activities may qualify for compensation and the procedures for approval and reporting, and not to expand compensation beyond that permitted by applicable law or District policy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Kern Health Care District as follows:

1. Compensable Meetings and Trainings

Directors shall be compensated **only** for:

- Board meetings that are formally scheduled or approved by the Board; and
- Trainings, conferences, or meetings that directly support a director’s official role on the Board, including but not limited to **President, Vice President, Treasurer, Secretary**, or

other assigned duties, such as committee assignment, liaison role, or other duty expressly assigned by the Board, and which are approved in accordance with this resolution. No activity shall be compensable unless it serves a legitimate District governance, compliance, oversight, fiduciary, or operational purpose.

1A. Noncompensable Activities

Unless expressly approved by the Board in advance, the following activities are not compensable:

- Social, ceremonial, or networking events;
- Constituent contacts or informal discussions not undertaken in an expressly authorized District role;
- Political, advocacy, or campaign-related activities;
- Meetings with vendors, consultants, contractors, or other third parties that are not expressly authorized by the Board, Board President, Vice President, or District Manager for a District purpose; and
- Activities primarily personal in nature or not reasonably related to District governance or operations.

SECTION 2. Approval Authority

The **Board President or Vice President** is authorized to approve director meetings and trainings when prior full Board approval is not practicable.

Any approvals granted by the President or Vice President shall be reported to the Board for transparency and recordkeeping. Any such approval shall be in writing, shall identify the specific activity approved, the date of the activity, and the District purpose served, and shall be reported to the Board at the next regular meeting for recordkeeping purposes. Approval under this section authorizes only compensability and attendance, and does not authorize a director to negotiate, commit, or speak on behalf of the District except to the extent separately authorized.

SECTION 3. General District Manager Authority and Recommendations

- The District Manager may suggest or recommend trainings and meetings in writing that support Board governance, compliance, or District operations.
- The District Manager may approve director's attendance at trainings or meetings when such activities clearly coincide with District business and operational needs.
- All approvals granted by the District Manager shall be reported to the Board for transparency and recordkeeping.



SECTION 4. MEETINGS WITH DISTRICT MANAGER

Meetings between a director and the **District Manager** conducted for governance, administrative, operational, or compliance-related purposes **do not require prior approval** and are exempt from the approval requirements of this resolution

SECTION 5. Representation of the District and Reporting Requirement

When a director attends any meeting, training, or event representing the East Kern Health Care District, the director shall:

- Prepare **written notes or a summary** corresponding to the meeting or training; and
- Share such notes with the Board for informational and transparency purposes.
- This reporting requirement shall not apply to routine or confidential meetings with the District Manager

SECTION 6. Restrictions on Unapproved Meetings Involving Open or Ongoing Matters

No director shall meet, with or without compensation, without prior Board, President, Vice President, **or** District Manager approval, regarding:

- Open or ongoing discussions, negotiations, or deliberations;
- Existing or proposed contracts; or
- Matters involving constituents, vendors, contractors, or third parties

when such meetings could reasonably result in **misrepresentation of District authority, improper compensation, or alteration, interference, or impairment of District relationships.**

Directors shall not act independently in a manner that could be interpreted as binding the District, influencing negotiations, or representing positions not expressly authorized by the Board.

SECTION 7. Enforcement and Non-Compliance

Any violation of this resolution, Policy 2-1.501(b), or related governance requirements shall be subject to enforcement action in accordance with **Administrative Code Article 4, Section 2-2.303 (Discipline)**.

Such enforcement may include, but is not limited to:

- Denial or reimbursement of compensation;
- Formal censure or reprimand;
- Removal from officer assignments or committees;
- Other disciplinary actions authorized under District policy and applicable law.

SECTION 8. Compliance with Policy and Law

This resolution shall be implemented in accordance with Policy 2-1.501(b), the District Administrative Code, and all applicable local and state laws governing health care districts.

Except as provided herein, Resolution No. 2020-07-01 (Administrative Code) is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2026

LaMiya Patrick, President

Shauna Royten , Vice President

Karen Macedonio , Secretary

Jessica Rojas, Treasurer



Lois Peralta , Director

APPROVED AS TO FORM:

District Counsel _____



Staff Report

Name: Rubi Rizo

Position: Acting District Manager

Reporting Period 04/01/2026-04/21/2026

Reporting on:

- I. New Hires
- II. Angel Flight West
- III. SDRMA Insurance Bond for Cancer Walk
- IV. Director Compensation
- V. Volunteer Compensation for standing Committees
- VI. Ad-HOCS (Newsletter) –
- VII. Tortoise Days
- VIII. CAGE
- IX. Ridgecrest Chamber of Commerce or other commerce's
- X. Cancer Fund, public participation
- XI. Building Updates

Goals: MANY (=

Director's Comments:



Angel Flight WEST

Angel Flight West's volunteer pilots fly people to medical appointments at
no cost to the passenger.

Our Mission

Angel Flight West delivers health and hope using donated flights to serve those with healthcare or other compelling human needs. In the air, Angel Flight West links volunteer pilots and commercial airlines with people whose non-emergency health needs require air transportation to access care. On the ground, volunteer drivers ferry passengers to and from their departure and destination airports.



Over 2,000 passengers served each year



Over 5,000 missions served each year
Over 100,000 lifetime missions



Over \$6M in-kind donations each year plus
thousands of hours of volunteered time



\$0 cost to passengers



Angel Flight
WEST

....all thanks to hundreds of volunteer pilots.

Why and Where We Fly

- Patients traveling for non-emergency care to research hospitals, children's hospitals, treatment centers, and more.
- Children – some of them burn survivors or navigating life-threatening illnesses – attending specialty camps.
- Survivors of domestic violence
- Medical providers to rural areas
- Disaster relief efforts and drills
- Blood transport for blood banks
- Caregivers in need of flights to reach family members who are critically ill. Compassion flights are at the discretion of AFW.

And other compelling needs.



Angel Flight
WEST

Passenger Qualifications

For safe flying, passengers must:

- Be medically stable and ambulatory.
- Be capable of sitting upright wearing safety belt for duration of flight.
- Have a scheduled appointment with a minimum of one-week notice.
- Have a financial need or other consideration (i.e., immune compromised, geography, etc.).
- Traveling a distance less than 900 nautical miles
- If flying privately, be able to fly in a small unpressurized aircraft.



Angel Flight
WEST

About Flights

- Most flights are provided in a small, single engine aircraft with 4-6 seats.
- Passengers can bring companions (family members or a friend) along for support. We must know in advance to ensure companions can be accommodated.
- Missions can be arranged to accommodate service dogs.
- Passengers can request flights as many times as they need.
- Most flight requests should be 900 miles or less, but we can sometimes accommodate longer travel, especially for passengers in Alaska and Hawaii.
- Some longer flights may have multiple-leg missions. This means that passengers may fly part of the way with one volunteer pilot before transferring to another plane with another volunteer pilot.



Angel Flight
WEST



Alaska



CONTOUR



HAWAIIAN
AIRLINES.

J S X



MOKULELE
A I R L I N E S



ravn
alaska

Commercial Airline Partners

Alaska Airlines and other commercial airline partners may donate tickets when transportation in a private plane is not possible due to location, weather, or volunteer pilot availability.

Angel Flight West raises money each year for the **Passenger Assistance Fund**. These donations help the organization purchase airline tickets when donated tickets and volunteer missions are not possible.

Angel Flight
WEST



Course for Social Workers

Healthcare Professionals

cme.angelflightwest.org

- Free, online, self-paced, NASW accredited CME course for social workers, brought to you by Angel Flight West.
- According to Health Outreach Partners, transportation is the #2 barrier to healthcare in the US, second only to cost. In this course, you will learn about a variety of transportation options for your patients who need to travel for medical treatment. The course will enable you to better serve patients who need to travel for diagnosis and treatment of rare diseases, cancer, second opinions, specialized surgery, pediatric care, and other chronic conditions.

Accredited by the NASW for 1.5 CME hours. Accreditation pending in Oregon and Idaho.

Angel Flight
WEST

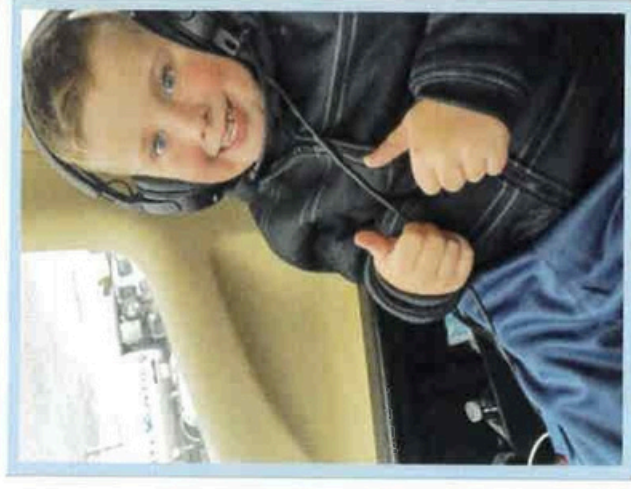
From Requesters

The staff is always pleasant, responsive, accommodating, and professional. This service is critical to the state of Alaska as travel is very limited and this helps fill a significant gap in services. I currently have a request that is being processed and think of Angel Flight West first for patient travel needs. While the entire staff is excellent, I would like to specifically call out Alexandro and Anne for their continued support over the past several years.

-Casey, Angel Flight West Healthcare Requester

I have had only great experiences working with Angel Flight West.

-Alison, Angel Flight West Healthcare Requester



Angel Flight
WEST

Fly With Us

**Request a Flight --
Use us as a first resort!**

www.angelflightwest.org

- Online form on our website
- Call us at (310) 390-2958
- Requests can come from medical/social work professionals, passengers, and family members.

STEP BY STEP

- **Request** a flight a minimum of one week in advance. We will ask for a medical release from the patient's healthcare provider.
- Once flight details are finalized, our Mission Operations team will work on **securing a pilot**. This may take a little time.
- The Mission Operations team will email the passenger, social worker (if applicable), and pilot the **itinerary** and **contact information** for all parties. Passengers should expect to hear from their pilot to discuss all flight-related details (including where to go and what to know).
- The flight is likely to take place, but a **back-up plan** must be in place or the ability to reschedule the appointment. Flights may be canceled due to weather, mechanical problems, or inability to secure a pilot.
- **After your appointment**, another Angel Flight West pilot will ensure you are safely brought home!

Angel Flight
WEST

Contact Us

General contact information:

- www.angelflightwest.org
- (310) 390-2958
- info@angelflightwest.org

3161 Donald Douglas Loop South
Santa Monica, California 90405

Russell Stearns, Director of Outreach
russells@angelflightwest.org

Stay updated on passenger and volunteer stories, information, events, and more:

- Facebook: @Angel Flight West
- Instagram: @angelflightwest
- LinkedIn: Angel Flight West

Thank You!

Angel Flight
WEST



Your Free Air Transportation Resource

Delivering Health and Hope to those in need throughout the Western United States

✔ Who is Eligible? (Criteria)

AFW provides free, non-emergency air transport to people of all ages facing barriers (financial, geographic, or medical hardship) to essential care.

Criteria	Details
Service Area	Flights arranged within the 12 Western States (AZ, CA, CO, ID, MT, NV, OR, UT, WA, WY, AK, HI).
Type of Trip	Must be for scheduled, non-emergency medical care (including follow-up, trials) or other approved compassionate reasons.
Cost	Services are completely free of charge, provided by volunteer pilots.

🚫 Medical & Mobility Requirements

Passengers must meet strict safety requirements to fly in small, unpressurized aircraft.

- **Medically Stable:** Passenger must be **medically stable** and require **no in-flight medical attention** (AFW is *not* an air ambulance).
- **Ambulatory:** Must be able to **walk and board a small aircraft** with limited assistance (e.g., stepping up onto a wing).
- **Seated:** Must be able to **sit upright in a seat** with a seatbelt fastened for the duration of the flight.
- **Medical Release:** A **physician-signed Medical Release** form confirming fitness to fly is required before scheduling.



- **Note:** Infants and young children may also fly and need to be in an FAA approved car seat.

Scheduling a Free Flight

We recommend requesting a flight **at least five business days** in advance.

1. **Submit the Request:**
 - **Online:** Complete the request form at angelflightwest.org/need-a-flight/.
 - **Phone:** Call the AFW office at **(310) 390-2958**.
 - **Note:** New requests can be submitted by the patient, a family member, or a healthcare provider.
2. **Coordination:**
 - AFW staff confirm appointment details and collect the **Medical Release**.
 - AFW then submits the mission to its network of volunteer pilots.
3. **Flight Confirmation:**
 - Once a pilot accepts, the passenger receives the **full itinerary**.
 - The **volunteer pilot** will contact the passenger directly to confirm flight times and airport meeting points.

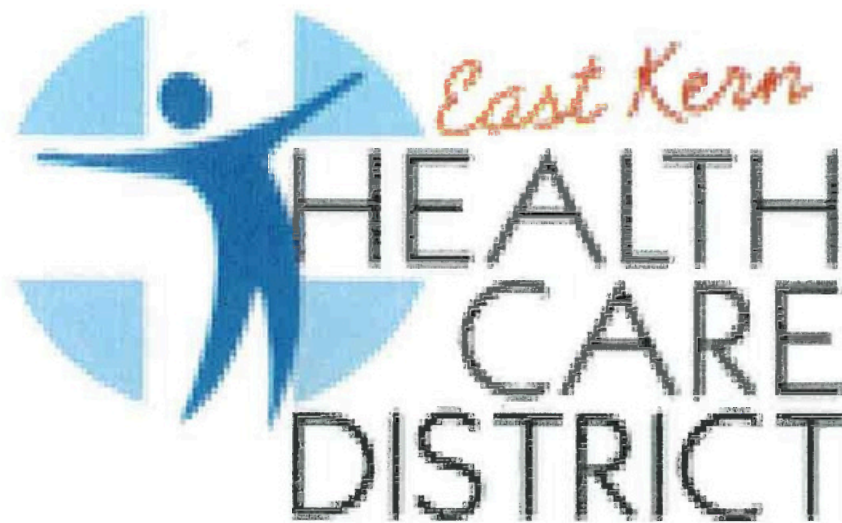
IMPORTANT: AFW flights are provided by volunteers and are subject to weather and pilot availability. Passengers **must** have a **back-up plan** or the ability to reschedule their medical appointment.

Questions or Concerns?

Please reach out directly to:

Russell Stearns, Director of Outreach: russells@angelflightwest.org

George Mendez



MAINTENANCE TECHNICIAN EMPLOYMENT AGREEMENT

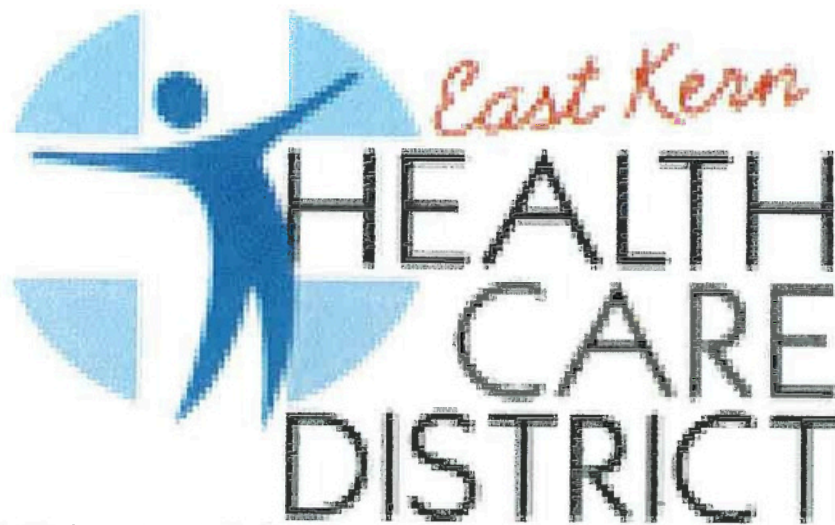
This Employment Agreement ("Agreement") is entered into between the East Kern Health Care District ("District" or "EKHCD") and the undersigned Maintenance Technician ("Employee"). This Agreement sets forth the terms and conditions of employment.

1. AT-WILL EMPLOYMENT

Employee acknowledges that employment with EKHCD is at-will. Either EKHCD or Employee may terminate employment at any time, with or without cause, advance notice, or progressive discipline, subject only to applicable law. Nothing in this Agreement alters the at-will nature of employment or guarantees continued employment, any minimum number of hours, or any continued assignment.

2. POSITION AND DUTIES

Employee is hired as a part-time Maintenance Technician. Employee shall perform general facility maintenance duties including, but not limited to: interior and exterior painting; drywall patching, sanding, and finishing; light carpentry; minor repairs; general facility upkeep; and outside grounds and building maintenance. Duties shall be performed in a safe, professional, and timely manner. The listed duties are illustrative only and are not an exhaustive statement of



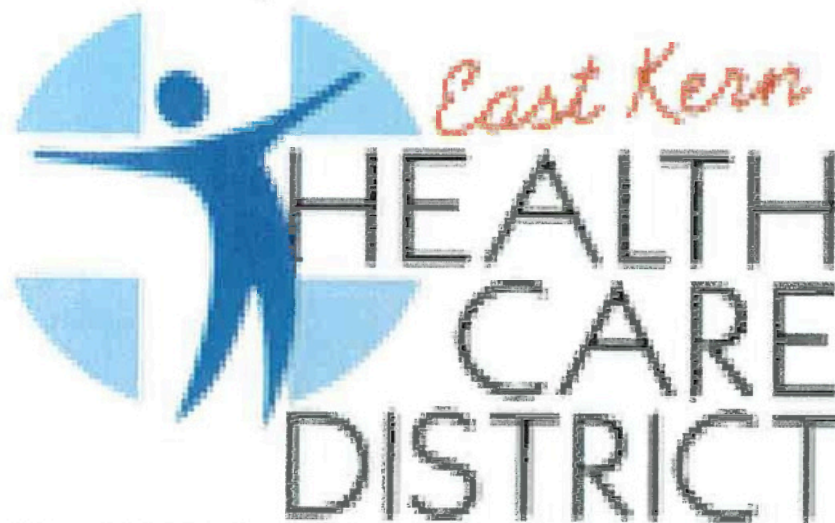
all work that may be assigned. The District may assign, remove, modify, postpone, suspend, or discontinue duties, projects, priorities, work locations, methods, and schedules at any time in its discretion.

Employee reports directly and exclusively to the District Manager. All work assignments, project scope, priorities, scheduling, and time approvals shall be managed solely by the District Manager. No other staff member, tenant, or Single Board Director may authorize work or hours. Employee has no authority to bind the District, contract on its behalf, order materials, incur expenses, commit District funds, or make representations for the District unless expressly authorized in advance in writing by the District Manager.

3. HOURS AND COMPENSATION

Employee is authorized to work up to twenty-five (25) hours per month, as assigned by the District Manager. Compensation shall be paid at the rate of \$25.00 per hour. The District does not guarantee any minimum number of hours, projects, or monthly assignments. Hours may fluctuate and may be reduced, increased, rescheduled, or eliminated at any time in the District's discretion, subject to applicable law.

Employee shall complete and submit the District's Monthly Maintenance Log Sheet documenting dates worked, tasks completed, and hours worked. Payment is contingent upon submission and approval of accurate time records. Except where advance approval is not practicable, all work time must be authorized in advance by the District Manager. Failure to



submit complete and accurate time records, or working unauthorized hours, may result in discipline, subject to applicable law.

4. SAFETY AND TRAINING REQUIREMENTS

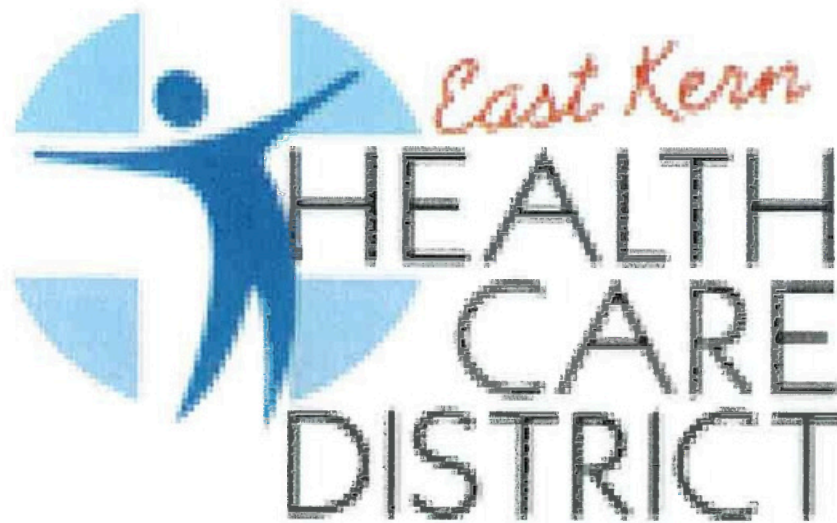
Employee agrees to comply with all EKHCD safety policies, procedures, and protocols. Employee shall complete safety trainings as assigned by the District Manager and document completion on the Safety Training Assignment Log. Failure to comply with safety requirements may result in disciplinary action. Employee shall immediately report unsafe conditions, accidents, property damage, near misses, code or compliance concerns, and any injury occurring in connection with District work.

5. STANDARDS OF CONDUCT

Employee shall conduct all work in a professional, ethical, and lawful manner; protect District property; and immediately report unsafe conditions, incidents, or damage to the District Manager. The District retains sole discretion to inspect Employee's work, determine whether work is satisfactory, and require correction of deficient, incomplete, or unsafe work.

6. EMPLOYMENT STATUS

Employee is an employee of EKHCD and not an independent contractor. Employee is not authorized to contract on behalf of the District or incur obligations without prior written authorization from the District Manager. Nothing in this Agreement authorizes Employee to act as the District's agent except as expressly directed in writing for a specific purpose.



7. CONFIDENTIALITY/ PROPERTY RETURN

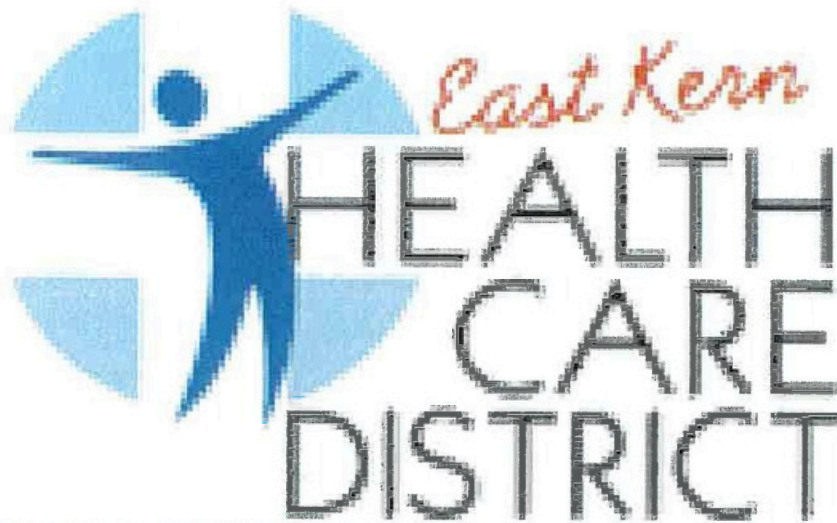
Employee shall maintain the confidentiality of nonpublic District information encountered in the course of employment, including passwords, security information, personnel matters, financial information, and attorney-client privileged or attorney work-product materials if encountered. Upon request and upon separation from employment, Employee shall immediately return all District property, including keys, devices, access credentials, tools, records, documents, and copies in any form.

8. POLICIES

Employee shall comply with all District policies, procedures, handbooks, practices, and lawful directives, as amended from time to time. District policies do not create contractual rights unless expressly stated in a writing signed by the District.

9. EMPLOYMENT ELIGIBILITY AND ONBOARDING

Employment is contingent upon timely completion of all District onboarding requirements, including employment eligibility verification, payroll and tax forms, required acknowledgments, and any reference, background, or other screening the District elects to require to the extent permitted by law. False statements, material omissions, or falsified records may result in withdrawal of the offer or termination of employment.



10. MODIFICATION/ ENTIRE AGREEMENT

This Agreement may be modified only in writing and signed by the District Manager. This Agreement constitutes the entire agreement between the parties regarding Employee's employment with the District, except for District policies, handbooks, benefit plans, and other written District documents that may be amended from time to time. No oral statement or representation shall modify this Agreement or the at-will nature of employment. Any modification to this Agreement must be in a written document signed by the District and the Employee; provided, however, that only a written agreement expressly approved by the Board of Directors may alter the at-will nature of the employment relationship.

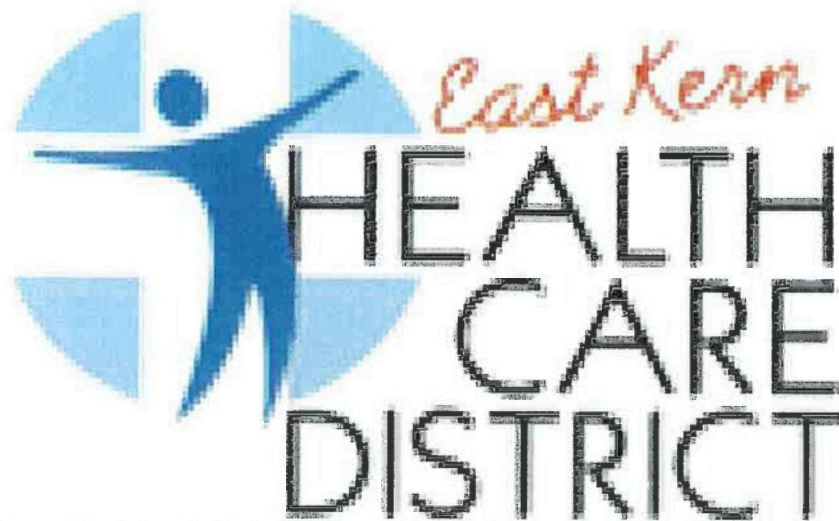
11. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of California.

12. SEVERABILITY

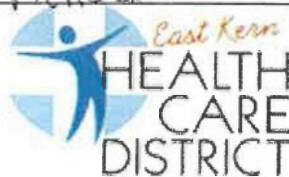
If any provision of this Agreement is found unenforceable, the remaining provisions shall remain in full force and effect.

13. ACKNOWLEDGMENT



By signing below, Employee acknowledges receipt of the Maintenance Technician Job Description, Monthly Log Sheet, and Safety Training requirements, and agrees to the terms of this Employment Agreement. Employee further acknowledges that the job description and related District materials may be revised from time to time and do not alter the at-will nature of employment.

District Manager: <i>[Signature]</i>	Date: 4/14/26
Employee: <i>[Signature]</i>	Date: 4/14/26
Employee Printed Name: <i>Jorge Mendez</i>	Start Date: 4/15/26





AT-WILL EMPLOYMENT AGREEMENT

This At-Will Employment Agreement ("Agreement") is entered into between the East Kern Health Care District ("District") and the Employee named below.

1. EMPLOYEE INFORMATION

Employee Name: Charlotta Fuldman

Position Title: Office Assistant (Part-Time)

2. START OF EMPLOYMENT

Employment shall begin on 04/15/2024 (date) at 10:30 am (time).

3. EMPLOYMENT STATUS - AT-WILL

Employee acknowledges and understands that employment with the East Kern Health Care District is strictly at-will. Either the Employee or the District may terminate the employment relationship at any time, with or without cause, advance notice, or progressive discipline, consistent with applicable California law. Nothing in this Agreement creates an employment contract for a specific duration or guarantees continued employment, any minimum number of hours, or any particular assignment.

4. COMPENSATION AND WORK HOURS

Employee shall be compensated at an hourly rate of \$20.00 per hour. Employee work hours and schedule shall be approved, assigned, and adjusted by the District Manager based on District operational needs, budget availability, and applicable law. The position is part-time and variable. The District does not guarantee any minimum number of hours, shifts, workdays, or continued assignments. Hours may fluctuate and may be reduced, increased, rescheduled, or eliminated at any time in the District's discretion. Any overtime, extra time, or hours outside the assigned schedule must be authorized in advance in writing by the District Manager or designee, except where advance approval is not practicable. Employee shall accurately record all time worked on District-approved time records. Working unauthorized hours or failing to submit accurate time records may result in discipline, subject to applicable law.

5. JOB DESCRIPTION INCORPORATED BY REFERENCE

Employee acknowledges receipt of the East Kern Health Care District Office Assistant Job Description. The duties, responsibilities, and expectations outlined in the job description are incorporated into this Agreement by reference. In the event of any inconsistency between this Agreement and the job description, this Agreement shall govern with respect to employment status and terms. The job description may be updated by the District Manager as operational needs require and does not alter the at-will nature of employment. The listed duties are illustrative only and are not an exhaustive statement of all duties. The District may assign, remove, modify, or re-prioritize duties, reporting relationships, work location, meeting assignments, and operational responsibilities at any time, with or without notice, in its discretion.

6. REPORTING STRUCTURE

Employee shall report directly to the District Manager. Employee shall not take direction from individual members of the Board of Directors unless expressly authorized by the District Manager or formally authorized by the District. Employee has no authority to bind the District, sign contracts, make commitments, spend District funds, incur obligations, make public statements on behalf of the District, or access or disclose District records except as expressly authorized.

7. CONFIDENTIALITY

Employee agrees to maintain the confidentiality of all District records, personnel information, and any protected or sensitive information encountered during the course of employment. This obligation includes, without limitation, nonpublic personnel matters, closed-session information, drafts, passwords, financial information, vendor information, tenant or patient-related information to the extent encountered, and attorney-client privileged or attorney work-product materials. Employee shall use District information only for District business and shall not remove, copy, transmit, or retain such information except as authorized. Upon request and upon separation from employment, Employee shall immediately return all District property, including keys, files, devices, passwords, records, and copies in any form.

8. POLICIES AND PROCEDURES

Employee agrees to comply with all District policies, procedures, rules, and regulations, as amended from time to time. This Agreement does not supersede or replace District policy. District policies, handbooks, practices, and procedures may be adopted, revised, interpreted, suspended, or withdrawn by the District at any time and do not create contractual rights unless expressly stated in a writing signed by the District.

9. EMPLOYMENT ELIGIBILITY / ONBOARDING

This offer and continued employment are contingent upon Employee timely completing all District onboarding requirements, including completion of employment eligibility verification, tax and payroll forms, required acknowledgments, and any reference, background, or other screening the District elects to require to the extent permitted by law. False statements, material omissions, or falsified records may result in withdrawal of the offer or termination of employment.

10. NO REIMBURSEMENT / PURCHASE AUTHORITY

Employee shall not make purchases, incur expenses, or seek reimbursement on behalf of the District unless specifically authorized in advance in writing by the District Manager or designee. Unauthorized purchases or commitments may be denied reimbursement to the extent permitted by law and may result in discipline.

11. ENTIRE AGREEMENT / NO MODIFICATION

This Agreement constitutes the entire understanding regarding the at-will nature of employment. Any modification must be in writing and signed by the General Manager. This Agreement constitutes the entire agreement between the parties regarding Employee's employment with the District, except for District policies, handbooks, benefit plans, and other written District documents that may be amended from time to time. No oral statement or representation by any person shall modify this Agreement or the at-will nature of employment. Any modification to this Agreement must be in a written document signed by the District and the Employee; provided, however, that only a written agreement expressly approved by the Board of Directors may alter the at-will nature of the employment relationship.

12. GOVERNING LAW

This Agreement shall be governed by and interpreted in accordance with the laws of the State of California.

13. SEVERABILITY

If any provision of this Agreement is held unenforceable, the remaining provisions shall remain in full force and effect.

APPENDIX A - POSITION-SPECIFIC DUTIES

Position: Office Assistant

The following duties are specific to the Office Assistant position and are incorporated into this Agreement by reference. Duties may be modified by the District Manager as operational needs require.

MEETING & BOARD SUPPORT



- Assist with preparation of meeting agendas under the direction of the District Manager
- Take notes during meetings and assist with preparation of draft meeting minutes
- Organize, assemble, and distribute meeting materials
- Set up meeting rooms, including seating, tables, and materials
- Support in-person, virtual, and hybrid meetings using Zoom (log-in, monitoring, basic troubleshooting)

ADMINISTRATIVE SUPPORT

- Filing, scanning, and organizing paper and electronic records
- Maintain orderly office files and records
- Provide general clerical and administrative assistance as assigned by the District Manager
- Other duties, whether or not specifically listed in the job description, as assigned by the District Manager or designee.
- This Appendix clarifies typical duties only, may be revised by the District, and does not alter the at-will nature of employment or limit the District's discretion to change assignments.

This appendix clarifies job duties only and does not alter the at-will nature of employment.

ACKNOWLEDGMENT AND SIGNATURES

Employee Signature: 	Date: 4/14/26	Printed Name:
General Manager (Rubi Rizo) Signature: 	Date: 4/14/26	East Kern Health Care District

Director Compensation

Section 32103(b) provides a procedure for increasing compensation beyond the \$100 base amount. It states that "the board of directors, by ordinance adopted pursuant to Chapter 2 (commencing with Section 20200) of Division 10 of the Water Code, may increase the amount of compensation received for attending meetings of the board by no more than 5 percent annually". This reference to the Water Code establishes the procedural requirements for adopting such an ordinance. The 5 percent annual limitation means that increases cannot exceed this percentage in any given year.

Water Code Section 20200 et seq. establishes a uniform ordinance adoption procedure used across California special districts for compensation increases. This ordinance requires a public hearing. That is a different and more complex procedure than adopting a resolution by majority vote. The ordinance procedure requires: (1) adoption at a noticed public hearing, (2) publication of notice in a newspaper of general circulation pursuant to Government Code Section 6066, (3) passage by majority vote of the board with roll call vote and ayes and noes recorded, and (4) the ordinance becomes effective 30 days from the date of passage.



The Future of the Wild West PARADE 2026

Date & Time: 05/02/2026 @ 9:00AM

Entry Fee: \$25.00 (non-refundable).

Check in &

Formation: Check-in begins @ 8:00 am, Assembly and Formation will be provided at check-in.

Judging &

Dispersal: Judges will begin their process once the Parade starts and Results will be announced during the event. There will be 1st, 2nd & 3rd place winners.

Theme: **The Future of the Wild West**

General Rules:

1. One application per entry, group, or individual.
2. The application must be completed legibly, including participants' names and the description for the Parade Announcer. The Parade Committee will not be responsible for Announcer's omissions or errors due to the submission being illegible, incomplete, or incorrect. Remember to sign your application and RETURN it along with your fee before the deadline.
3. Your Line Number in the Parade is assigned when entry form is turned in. **Please do not "TRADE" or "SWITCH" spots** with another entrant as the participants will be announced by the number assigned.
4. Entry deadline is **April 25, 2026**. Late entries are discretionary.
5. Parade assembly, route, and dispersal area will be given at time of check-in. Large groups are asked to have only one representative check-in. Please have your Line Number available at the time of check-in.

Payment: Checks, cash, or money orders are accepted. Cash Apps accepted at Chamber office in-person or on-line.

Mail or In Person At

California City Chamber of Commerce
8001 California City Blvd.
California City, CA 93505



ENTRY FORM (PLEASE PRINT NEATLY OR TYPE)

Name of Entry _____

Point Person: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Number in Group: _____

Entry Category

Choose ONE (1) category from the list.

- | | | |
|--|---|---|
| <input type="checkbox"/> Organization | <input type="checkbox"/> Community Queens | <input type="checkbox"/> Equestrian |
| <input type="checkbox"/> Color Guard/ Drill Team | <input type="checkbox"/> Float | <input type="checkbox"/> Walking Unit |
| <input type="checkbox"/> Unusual | <input type="checkbox"/> Auto or Cycle | <input type="checkbox"/> Walking Unit w/Vehicle |

EQUESTRIAN ENTRIES ONLY: 12 years and under 13 – 17 years 17 and over

Please sign and return this application form and the attached Waiver/Image Release with your \$25 fee as soon as possible to hold your spot.

Printed Name: _____

Signature: _____ Date: _____



Waiver / Image Release

This form must be signed by the entry's Point Person
Each minor child participating in your group's parade entry
must also have a copy signed by a Parent/Legal Guardian before
participating in the parade. Please make copies as needed.

In consideration of participation in the event being sponsored in partnership with the California City Chamber of Commerce City and the city of California City, the undersigned agrees that their likeness, or the likeness of their child/ward, may be photographed or videoed, and that such images may be published in an outlet to promote or publicize the event.

The risk of injury from the activities involved in this program is significant, including the potential for permanent paralysis and death, and while particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist.

I KNOWINGLY AND FREELY ASSUME ALL SUCH RISK, BOTH KNOWN AND UNKNOWN, EVEN IF ARISING FROM THE NEGLIGENCE of the City of California City. The entrants hereby RELEASE and assume full responsibility for their participation and the risk of injury associated with participating in this event including but not limited to falls, slips, sprains, broken bones, contact with other people, paralysis, sudden death, potholes, standing water and other conditions of the event route, along with humidity, heat, cold, and other weather conditions inherent to event activities. While particular rules, equipment, and personal discipline may reduce this risk, the risk of serious injury does exist.

I willingly agree to comply with the stated and customary terms and conditions for participation.

If, however, I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately.

I, for myself and on behalf of my heirs, assigned personal representatives and next of kin HEREBY RELEASE AND HOLD HARMLESS the California City Chamber of Commerce and the city of California City and California City of Chamber of Commerce and the city of California City officers, officials, agents and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

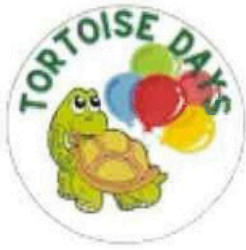
Printed Name:

Signature:

Date:

Name of Minor Child:

Signature of Parent/Legal Guardian:



**California City Chamber of Commerce Presents
Desert Tortoise Days
"Bringing the Wild West into the Future"**

Saturday, May 2 – Sunday, May 3

Vendor Information & Application

**Application and Fees Due by March 16, 2026 for all Food
Vendors. Application & Fees Due by April 15, 2026 for all other
Vendors**

**If application and fees are not paid by the above deadlines,
your spot will be released to another vendor.**

Event Times: Saturday, May 2, 10am - 5pm
Sunday, May 3, 12pm - 5pm

Vendors have the choice to participate one day or both days. **No early tear down.** This is an outdoor event.

Fees: \$25 per 10 x 10 booth for one day, \$35 for both days. In addition, each vendor will need a current business license OR apply and pay for a California City Temporary Business License.

The fee is \$11 for both days.

The fee for non-profits (501c3) who wish to sell items is \$15 for one day or \$25 for both days. Non-profits, local businesses and community organizations are free unless they plan to sell items at their booth. In addition, each vendor will need a current business license OR apply and pay for a California City Temporary Business License. The fee is \$11 for all three days.

Set Up Times: Saturday and Sunday, 7am - 9am. Vendors who will be here both days may store merchandise inside the Strata Center overnight. A security guard will be on site overnight and the park gates locked.

Spaces: All spaces are 10 x 10 feet. Booths may not be wider than 10 feet unless an extra 10 x 10 foot space is reserved. If two booths are reserved, two booths must be filled, i.e., the entire 10 x 20 foot space. A covering is required for each booth such as

a pop-up tent or frame. No exceptions.
Please advise if electricity is needed. All booths must supply their own heavy extension cord. Power is limited and may not be available. No electricity for RV's or trailers.

Booth Display Requirements:

1. All booths must be staffed all times.
2. If booths are decorated, please stay with the theme of "Unveiling the Past." 3.
No TV, radios or amplified music will be allowed in the booths.
4. Vendors are responsible for their own booth set up, tear down, booth needs including chairs, tables, and tents, and all trash clean-up in and around their booth space. 5. Failure to comply with booth regulations will result in cancellation of event participation with no refund.
6. Children under 12 that are with vendors must always remain in the booth with adult supervision.

General Rules:

1. Upon check-in, vendors must supply a list of all booth workers with first and last name included.
2. Booth operators, owners, employees, and workers shall abide by ALL event and park rules.
3. The booth operators/owners agree to comply with all state, county, and local ordinances and and/or regulations.
4. All booth operators, owners, and employees shall identify, defend and hold harmless California City and any, and all, sponsors, officers, employees, agents and volunteers from any and all loss, damage, or injury to any person or property taking part in the event.

Payment: Checks, cash, or money orders are accepted. Cash Apps available for payment.
Applications can be returned by mail or in-person.

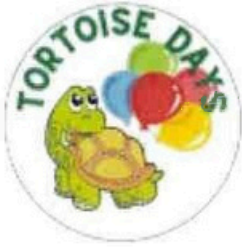
Questions? Call 760-373-8676.

Mail: In Person:

California City Chamber of Commerce
8001 California City Blvd.
California City, CA 93505
Fri. 10-2pm Sat. 9-5pm

Email:

officeadmin@californiacitychamber.com



**Chamber of Commerce Presents
Desert Tortoise Days
"Bringing the Wild West into the Future"**

Saturday, May 2 – Sunday, May 3

Vendor Information & Application

Saturday Only Sunday Only Both Days

Name of Group or Business:

Person Responsible:

Phone:

Address:

City: State: Zip:

Email Address:

Number of Spaces Needed (10 x 10 foot):

Type of merchandise to be sold:

Please Note: For any type of food sold (hot/prepackaged/etc.), vendor must also go through Kern County Health Department for Temporary Event Permit.

Please sign and return all pages of this agreement with your payment. If your application is not accepted, your payment will be returned:

Printed Name:

Signature: Date:

For Office Use:

Date App & Payment Received _____

City Business License: _____

Number of Spaces: _____

Booth Assignment: _____

**California City Chamber of Commerce Presents
Desert Tortoise Days
“Bringing the Wild West into the Future”**

Saturday, May 2 – Sunday, May 3

CALIFORNIA CITY TEMPORARY BUSINESS LICENSE APPLICATION

Applicants who wish to conduct business within the city during the Desert Tortoise Days event must pay a license fee of \$11 if they do not already have a city license.

The application below must be completed, signed, and returned with your payment and Vendor Application. NOTE: If you already have a current California City Business License, submit a copy along with your application.

All non-profit (501c3) organizations are exempt from this fee. Your 501c3 number must be included in this application and submitted with your Vendor Application.

Name:

Phone:

Address:

City State Zip

Type of Business:

Driver's License # Social Security #

Federal Tax ID # 501c3 # Dates Conducting Business in the

City: **May 2 & May 3, 2026** Location of Business: **Central Park**



East Kern Health Care District <eastkernhealthcaredistrict@gmail.com>

ACTION REQUIRED - Commercial and Government Entity (CAGE) Code Entity Registration - Pending Expiration Cancellation Notice - CAGE Code 90QV2

1 message

CAGEEXPIRE@dla.mil <CAGEEXPIRE@dla.mil>
To: EASTKERNHEALTHCAREDISTRICT@gmail.com

Mon, Apr 13, 2026 at 12:54 AM

DO NOT RESPOND TO THIS EMAIL

Commercial and Government Entity (CAGE) Code Office Vendor Registration - CAGE Expiration Cancellation Pending Notice - CAGE Code 90QV2

To Whom It May Concern,

The Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Office has an obligation to conduct validations and assessments to ensure that CAGE applicants and current registrations are supplying the Government with complete and accurate data.

This is a courtesy email serving a 90, 60 or 30 day notice of the CAGE code listed above will be cancelled due to lack of renewal of this registration. The current CAGE expiration date is: 05-13-2026.

If you still require the CAGE code for the SAM registration, you will need to update the SAM registration at <https://sam.gov>. If you have questions regarding the SAM registration or need assistance with updating this information, visit the Federal Service Desk (fsd.gov) and search for help, select a category from the help topics, or access User Guides, FAQs, Videos, and Definitions. Most questions about Entity Validation, registering in SAM.gov, finding Contract Opportunities and Assistance Listings or reporting subawards can be answered through these tools. If you are unable to find an answer to your question you can select Create an Incident to login and submit a ticket or you can select Live Chat to login and chat with the FSD Service Desk.

If you still require the CAGE code and do NOT have a SAM registration, you will need to update the CAGE Code at <https://cage.dla.mil/Request>. If you have questions regarding the CAGE code record or need assistance with updating this information, please contact the DLA Customer Interaction Center at 1-877-352-2255 (Available 24 X 7).

The current status and expiration date of the CAGE Code can be viewed at <https://cage.dla.mil>.

Thank you,

Commercial and Government Entity (CAGE)
Enterprise Sourcing, Medical, Contingency (CHA)
Defense Logistics Agency (DLA)
DLA Customer Interaction Center (Available 24 x 7) Comm: 1-877-352-2255
<http://www.dla.mil/CustomerSupport.aspx>

"We are DLA. We are committed to providing you, our valued customer, with logistics solutions."

ACTION MINUTES

SPECIAL MEETING

EAST KERN HEALTH CARE DISTRICT

BOARD OF DIRECTORS

5 p.m. Tuesday March 31st, 2026,(IN PERSON AND ZOOM)

*MISSION STATEMENT: "Building health,
well-being, and resiliency*

Video Time Code	ITEM AS AGENDIZED	BOARD ACTION Motions are identified in bold as First: Second
5:35PM	1. Open Meeting	Shauna Royten
5:35PM	A. PLEDGE OF ALLEGIANCE/INVOCATION	Lois Peralta
5:36PM	B. CALL TO ORDER AND ROLL CALL Director Royten.S joined on Zoom Per Legal Counsel Alex Lemieux childcare does fall under Just Cause code section §54953.8.3 . Director Patrick. L arrived at 5:45PM	Present: Peralta. L Rojas. J, Royten. S, Macedonio. K, Patrick. L Director Patrick. L arrived at 5:45PM

5:39PM	C. APPROVAL OF AGENDA	MOTION: Rojas. J , Peralta.L Rojas.J , Peralta.L , Macedonio.K , Royten.S Motion Carried 5-0
6:40PM	II. CLOSED SESSION a. Conference with Real Property Negotiations (§ 54956.8) Property: Ridgecrest Regional Hospital Agency Negotiator: Alex Lemieux Negotiating Parties: Ridgecrest Regional Hospital Under Negotiations: Price and other terms	
6:05PM	III. REPORT OUT OF CLOSED SESSION a. Conference with Real Property Negotiations (§ 54956.8) Property: Ridgecrest Regional Hospital Agency Negotiator: Alex Lemieux Negotiating Parties: Ridgecrest Regional Hospital Under Negotiations: Price and other terms	a . Counsel Alex Lemieux stated the board met in close session on one item a. Conference with Real Property Negotiations (§ 54956.8) Property: Ridgecrest Regional Hospital Agency Negotiator: Alex Lemieux Negotiating Parties: Ridgecrest Regional Hospital Under Negotiations: Price and other terms board took no reportable action.

6:06PM	IV. NEW BUSINESS a. An Office Assistant Job description discussion and action to approve hiring of Office Assistant position.	Approval for job description and for General Manager to hire for Office Assistant Motion: Rojas. J , Patrick.L Rojas.J , Peralta.L , Royten.S , Macedonio.K , Patrick. L
6:10PM	V. CONTINUE BUSINESS a. Budget 2026-2027	Budget discussion to continue into April, pending documentation.
7:02PM	VI. PUBLIC COMMENTS	NO COMMENTS
7:02PM	VII. COMMUNITY ANNOUNCEMENTS	NO COMMUNITY ANNOUNCEMENT
7:03PM	X.CLOSE MEETING	

7:03PM	A. PRESIDENT'S COMMENTS	
7:03PM	B. DIRECTOR COMMENTS AB-1234	NO COMMENTS
7:04PM	C. FUTURE AGENDA ITEMS	NO FUTURE ITEMS
7:04PM	ADJOURNMENT	Motion: Rojas. J, Peralta. L Motion Carried: 5-0 Rojas. J, Peralta. L Royten. S, Macedonio. K, Patrick. L