

Jessica Lynn Rojas

~~9700 Evergreen Ave.
California City, Ca. 93505~~

September 25, 2023

Board of Directors
East Kern Health Care District
P.O. box 2546
California City, Ca. 93504

RE: Letter of Interest

Dear Board of Directors,

I'm submitting this letter of interest for the vacancy board position, to serve the remaining term as a board member for East Kern Health Care District. I'm very excited for the opportunity to help this board get back on track while ironing out a few kinks.

I currently live at 9700 Evergreen Ave. California City, Ca. 93505. I moved out here in 2015 and enjoy this community. However, I do see it has a hard time accomplishing things and moving forward. I would love to help guide the District in a forward pattern as well as advocate for their staff.

I'm highly involved within our community. I have taught T-ball for 3 years with California City Little League. For 5 years I have been involved with the California City BSA Troop 413B/G & now Cubs. As well as my daughters reined a year as Young Miss California City & Mini Miss East Kern.

It would be a pleasure to be a part of the team on the board. Please do take my application into consideration.

Sincerely,

Jessica Rojas
702-553-7697

Agenda Item
7

1

Joselito Lacson – Project Manager

40532 Polo Ct.
Palmdale, CA 93551

September 30, 2023

Karen Macedonia
East Kern Health Care District
P.O. Box 2546
California City, CA 93504

RE: Bay Avenue Emergency Fire Damage Repair Project
8101 Bay Ave., California City, CA 93505
Weekly Job Site Report
Project No. 2023.200

Attn Karen,

Below is a weekly progress update for the Bay Avenue emergency work based on the revised construction schedule submitted by Meister & Meister Construction company.

- Contract executed by EKHCD and contractor on Sept. 20, 2023. Notice to proceed was issued to Meister Construction on Sept. 22, 2023.
- Meister Construction submitted a revised construction schedule on Sept. 21, 2023 (attached) and requested start of construction on Sept. 25, 2023.
- Mobilization was scheduled to start on Sept. 25. As of Sept. 29, 2023, there has been no progress at the site based on the attached pictures taken on Friday, Sept. 29, 2023.
- Spoke to Josh Meister on Friday, Sept. 29th and was informed that a trash bin has been delivered to site and the rest of mobilization will commence on Tuesday, Oct. 3, 2023.
- Demolition work will also commence on Tuesday, Oct. 3, 2023.

Sincerely,



Joselito Lacson
Consultant Project Manager
East Kern Health Care District

Agenda Item
8

DATE: October 3, 2023

VENDOR PAYMENT LIST

Board approval _____

VENDOR	MEMO LINE	AMOUNT
City of California City - Water	2023 – 0814 to 0913 8101 Bay Ave, 101730.03, \$72.88 9300 N Loop, 103347.01, \$298.80	\$371.68
Miranda, Luciano	8101 Bay Ave, 2 x a month, \$275.00 9278 – 9350 N Loop, weekly, \$500.00	\$775.00
Mojave Desert News	Inv. 56883, Senior Living Section	\$79.00
Schenk, Nicole	Inv. #18, 2023 – June, \$760.00, 2023 – July, \$660.00, 2023 – August, \$840.00, 2023 – September, \$760.00	\$3020.00
Waste Management	2023 – 0901 to 0930, Inv. 3915310- 4808-3, \$372.05	\$372.05
		5 CHECKS, TOTAL \$4617.73

see
NBI-B

Consent Calendar
B-1

Mary Walker

~~1000 Ridgecrest Dr, Tehachapi, CA 93561~~

~~[Redacted]~~

~~661-972-7090~~

Summary:

Sterile Processing Technician. Knowledge of equipment function sufficient to be able to determine adequacy and distinguish between operator error and equipment failure. Knowledge of applicable sanitary, infection control, and safety standards sufficient to be able to perform all assignments with safety parameters.

Sr. Material management Associate. Ordering and receiving products for the Hospital. Creating Purchase orders, dispensing products. Controlling inventory.

General Office Clerk. Under supervision of the Executive Assistant. Provide a wide variety of clerical and administrative duties in an office setting in support of the Administration and Board of Directors.

Experience:

Adventist Health Tehachapi Valley, 1100 <Magellan Dr. Tehachapi, CA 93561

Sterile Processing Technician: January 2022 to Present

Material Management: February 2017 to January 2022

Tehachapi Valley health Care District, 115 West E Street, Tehachapi, CA 93561

General Office Clerk: March 2014 to February 2017

Medical Assistant Front Office: April 2003 to March 2014

Skills:

- Answer multiple phone lines and respond to caller’s questions.
- Responds to requests for information via mail, phone e-mail or in person; gather appropriate forms and documents, searches for and copies documents from archived records and forwards to requestor.
- Prepares and sends outgoing mailing and packages.
- Prepares for meeting, such as Citizen Oversight Bond committee, East Kern Healthcare district meetings.
- Distributes and files paperwork such as meeting minutes, contacts, and general correspondence.
- Report on Safety Events for an EOC (safety meetings) Meeting.

Agenda Item
10 NB2
[ADVENTIST HEALTH:INTERNAL]



RESOLUTION NO. 2023 – 1003 – 1

A RESOLUTION OF THE BOARD OF DIRECTORS OF EAST KERN HEALTH CARE DISTRICT APPROVING AN EXTENSION OF EXISTING LEASE AGREEMENTS WITH ADVENTIST HEALTH ON EXISTING TERMS

WHEREAS, East Kern Healthcare District and Adventist Health are parties to two Lease Agreements; and

WHEREAS, pursuant to the terms of the first Lease Agreements, East Kern Health Care District has leased to Adventist Health approximately 1,248 square feet of office space at 9350 North Loop Blvd. in California City, County of Kern, State of California, for a term that began on October 1, 2020, and terminating on or about October 1, 2023 (the "Office Lease").

WHEREAS, pursuant to the terms of the second Lease Agreements, East Kern Health Care District has leased to Adventist Health certain premises located at 9350 North Loop Boulevard, Suites A and B, California City, County of Kern, California, 93505, consisting of one modular building totaling approximately 720 square feet combined, for a term that began on November 1, 2020, and terminating November 1, 2023 (the "Modular Lease").

WHEREAS, The Board of Directors of East Kern Health Care District and Adventist Health mutually desire to extend the existing lease terms for a brief period to accommodate the parties' negotiating a longer-term lease agreement.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF EAST KERN HEALTH CARE DISTRICT ("District"):

1. The District authorizes staff to execute a 90-day extension of the lease term of the Modular Lease, to January 30, 2024, and a 121-day extension of the lease term of Office Lease, to January 30, 2024. All existing terms of the Lease Agreements will continue until the new termination date.

*Agenda Item 4
EB1*

PASSED, APPROVED AND ADOPTED this 3rd day of October, 2023.

Karen L Macedonio , President

ATTEST:

Lois Peralta , Secretary

APPROVED AS TO FORM:

District Counsel

(SEAL)

*Agenda Item 11
CBI*