

*“Building health, well-being, and resiliency”*

**AGENDA ITEM II ( a )**

**PAGE(S) 1**

**Page 1**



**EAST KERN HEALTH CARE DISTRICT  
RESOLUTION NO. 2-1.203**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT AMENDING THE POWERS AND DUTIES OF THE BOARD TO REQUIRE BOARD APPROVAL FOR THE USE OF DISTRICT LETTERHEAD, LOGO, SYMBOLS, MEDIA, NAME TAGS, AND OTHER OFFICIAL IDENTIFIERS**

**WHEREAS**, the East Kern Health Care District ("District") is a public entity entrusted with maintaining professionalism, transparency, and accountability in all official communications and representations; and

**WHEREAS**, District letterhead, logos, symbols, name tags, and other identifiers represent the official position and authority of the District; and

**WHEREAS**, the Board of Directors finds it necessary to establish clear oversight and control over the use of such identifiers to ensure appropriate and consistent use; and

**WHEREAS**, unauthorized or unapproved use of District identifiers may create confusion, misrepresentation, or unintended liability;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the East Kern Health Care District as follows:

**Section 1. Amendment of Powers and Duties**

The Powers and Duties of the Board are hereby amended to include oversight and approval authority regarding the use of official District identifiers.

**Section 2. Board Approval Required**

No individual Board Director shall use the following without prior Board approval:

- District letterhead
- District logo or seal
- District symbols or branding elements

- District name tags
- Media communications representing the District
- Any materials bearing the District name or insignia

**Section 3. Scope of Restriction**

This applies to all uses where the District may be perceived as represented.

**Section 4. Enforcement**

The Board retains enforcement authority.

**Section 5. Effective Date**

Effective immediately upon adoption.

**PASSED AND ADOPTED on \_\_\_\_\_, 20\_\_\_\_.**

**SIGNATURES**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

\_\_\_\_\_ Director

\_\_\_\_\_ Director

\_\_\_\_\_ Director

\_\_\_\_\_ District Counsel

Earn a certificate in your dream career for an affordable price. [Get a \\$10 Discount Code »](#)



27 Years  
of Excellence in Online Education



## Grant Writer Certificate Course Online

Starting May 18, 2026

**Register Now to Guarantee Your Spot**

In this part-time, online grant writer certificate course, you will

**Grant Writer Certificate Course Online**

★★★★★ 2,636 FIVE-STAR REVIEWS

[Register Now](#)

including the different types of grants and funders available, how to conduct research, and how to craft a winning proposal that both clients and funders are looking for.

Register Now

*100% Money Back Guarantee*

Our company and career guides have been featured in



Grant Writer Certificate  
Course Online

Course Fee:

**US\$ 149.00**

Course Starts:

**May 18, 2026**

Register Now to Guarantee Your Spot

Course Length:

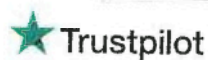
**Flexible Pacing**

You may complete this course in as little as 2 weeks. Recommended completion time: 6 weeks

Excellent



Based on 2,682 reviews



**Grant Writer Certificate Course Online**

2,636 FIVE-STAR REVIEWS

# Become a Grant Writer

Are you ready to start your dream career and help worthy organizations land the grant money they need to fund important projects? In this course, you will receive a comprehensive introduction to grant writing that will help you to enter the grant writing industry with the skills and knowledge you need to succeed.

## What Happens in the Grant Writer Certificate Course Online

The Grant Writer Certificate Course is an online learning program with suggested readings from the textbook (*IAP Career College Guide to Become a Grant Writer*). This course is self directed, which means you may study and complete assignments at times that are most convenient for you from the comfort of your own home.

This part-time Grant Writer Certificate Course Online has a recommended completion date of 6 weeks from the start of the program, however, you may choose to complete the course in as little as 2 weeks or as long as 12 weeks, depending on your schedule.

The Grant Writer Certificate Course Online has been created to allow you to complete it without any teaching assistance. However, if you have questions or need assistance, you can receive help from a Faculty Member throughout the 6 weeks of the course. Your Faculty Member is a valuable resource person who can provide you with personal teaching assistance to help you succeed in the course and advice to help you succeed in the career.

## Grant Writer Certificate Course Online

2,636 FIVE-STAR REVIEWS



To ensure your complete satisfaction all certificate courses are backed by our full 100% money back guarantee.

## About a Career as a Grant Writer

Do you have a passion for writing and a desire to make a real difference: to make the world a better place? Do you love the idea of supporting worthy causes and projects, but also want to be paid well to do it? Or maybe you're naturally curious and love the idea of researching and talking to passionate people everyday?

If you said "yes" to any questions above, grant writing may be your dream career! Grant writing involves preparing grant proposals and grant applications for clients and employers, which can include businesses or nonprofits. As part of your job, you'll be finding grant opportunities, conducting research and interviews, and creating proposals that show your client or employer is the perfect fit for a grant offered by a foundation or agency.

A career as a grant writer is not only rewarding, but helps organizations do crucial work. As a grant writer, you may b

## Course Topics

The Grant Writer Certificate Course has been developed to meet high academic standards, ensuring that as a graduate you can display with pride the Grant Writer Certificate you will earn from the International Association of Professions Career College. (IAP Career College).

### What is a Professional Grant Writer?

- Services Provided by a Grant Writer
- The Grant Writing Industry
- Benefits of Being a Grant Writer

### What a Grant Writer Does

- Grant Writing Specializations
- Grant Writing Services
- Tools of the Trade
- How to Write a Grant Proposal

### Getting Ready

- Skills and Knowledge you will Need
- Learning by Doing
- Learn from Other Professionals
- Educational Programs
- Resources for Self Study

### Getting Hired

- Types of Employers
- How to Find Job Opening
- Job Hunting Materials
- Job Interviews
- The Job Offer

### Starting Your Own Business

- Getting Started
- Financial Matters
- Working with Strategic Partners
- Working with Support Staff

## Grant Writer Certificate Course Online

2,636 FIVE-STAR REVIEWS

funding to start the next big tech company. Or maybe you assist a researcher in landing a grant to work towards a cure for a disease that impacts thousands of people.

While many people pursue grant writing to contribute to a better world, you'll also be well compensated for your hard work. According to data from Salary.com, grant writers make an average annual salary of \$74,792, with top earners making upwards of \$95,000 per year. If you decide to work as a freelancer or start your own business, you can make even more.

You can build your grant writing skills (and this course will show you exactly how to do that!) and enjoy a lot of flexibility in your work. Grant writers can work remotely and may even get to travel to meet with clients. If you decide to be self-employed, you can choose your own hours, where you'll work, and what clients you take on.

This course will provide you with a strong foundation in grant writing that will help you excel wherever your career takes you. If self-employment is a dream of yours, this course will even provide you with information about starting your own business and being your own boss.

So why wait? Invest in your future and enroll in this course today to take the first step towards changing lives (including your own!) as a grant writer.



My experience with IAP Career College was exceptional! I loved how the course got right to the main points and you learn so much in a short period of time.

- Marketing Tools
- Marketing Techniques
- Community Outreach

Kari Miller, Oshweken, Ontario

### Working With Clients

- Selling your Services
- Client Contracts

Register Now

Join 500,000+ Career Changers Since 1999

### What Is Included in the Grant Writer Certificate Course Online

This all-inclusive Grant Writer Certificate Course Online package includes:

- Registration for the online Grant Writer Certificate Course
- Lifetime access to course materials
- Access to a Faculty Member to provide you with personal teaching assistance and career advice
- (Optional) 2026 membership in the **IAPO International Association of Professional Grant Writers** for only US\$ 2.99 per month
- Downloadable Grant Writer Certificate personalized with your name and the seal of the International Association of Professions Career College which you may print
- (Optional) Opportunity to order **official certificates** printed on fine linen paper and embossed with the gold seal of the college
- Textbook: *iAP Career College Guide to Become a Grant Writer* (e-book edition)

### Why Get a Certificate?

How can you benefit with a certificate from the International Association of Professions Career College (IAP Career College)?

A certificate from the International Association of Professions Career College may give you:

- Respect as a professional
- A competitive advantage when marketing your services
- A sense of achievement and confidence
- A credential for your resume when applying for jobs
- Assurance to clients of your professionalism
- Evidence of your expertise
- Higher earnings (according to the U.S. Bureau of Labor Statistics in Certificate A fast track to careers)

With the International Association of Professions Career College, you can earn certificate online more quickly and affordably than many other educational options.

### Student Spotlight:

### A Graduate's Success Story

Janet Kumedzro

### Grant Writer Certificate Course Online

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## Register for the Grant Writer Certificate Course

**US\$ 149.00**  
SPRING SPECIAL

Easy changes and cancellations—it's easy to change or cancel your course registration.

[See our FAQ page for details.](#)

You can have all this for an incredible price. It can cost hundreds, or even thousands, of dollars to take other programs. (We found courses based on old editions of our guides with registration fees of up to \$999 and more.) We are able to offer you online courses at

**Grant Writer Certificate Course Online**

2,636 FIVE-STAR REVIEWS

"Enrolling at IAP Career College was one of the best decisions I've ever made."

The course Janet took at IAP Career College gave her the skills, confidence, and structure to turn her passion into a real career. The flexibility of the program allowed her to study at her own pace while balancing other responsibilities.

She applied what she learned right away—launching her own business, serving clients professionally, and even mentoring others. With IAP's help, Janet has transformed her potential into real success.

"Thanks to IAP, I now have a career I'm proud of, and I'm excited for what's ahead."

### Why Choose IAP Career College?

The International Association of Professions Career College (also known as IAP Career College) aims to offer the finest in affordable online certificate programs for dream careers.

The textbooks for most of our courses were developed by our parent company, the leading online publisher of career guide books on how to get started in a dream career, with an A+ rating from the Better Business Bureau.

Our guides have been used as textbooks for more than a decade, and you can find them in the career centers and library collections of many famed colleges and

producing the leading online guides for non-traditional careers.

Our online certificate courses have previously been offered for a registration fee of \$297 U.S. and include a textbook and professional membership – a total value of almost \$377.

SPRING SPECIAL: This all-inclusive registration package for the Grant Writer Certificate Course is priced as only US\$ 149.00 for the May 18, 2026 course.

Register  
Now

*Join 500,000+ Career Changers Since 1999*

Register today for the Grant Writer Certificate Course. Enrollment is limited and registration is on a first come first served basis, so we recommend that you register early for the Grant Writer Certificate Course online to avoid disappointment.

If the course is full, please email [support@iapcollege.com](mailto:support@iapcollege.com) to be notified when a new course date is scheduled.

well as in numerous public libraries in cities from Vancouver to New York.

It can cost hundreds, or even thousands, dollars to take other certificate programs. When we discovered online courses based on old editions of our career guides cost over US\$ 1,000.00, we knew it was time to offer our own online certificate programs.

Now, the leader in online career guides for dream careers, along with a team of respected academics, have created online certificate programs through IAP Career College, allowing you to study and earn a certificate from the comfort of your own home.

Established online in 1999, the parent company of IAP Career College (known as FabJob) is an award-winning organization named “the #1 place to get published online” by Writer’s Digest. Our company and career guides have been featured in media ranging from ABC to Oprah’s newsletter and respected news sites ranging from CNN to the Wall Street Journal online.

We continue this tradition of excellence in online career education with the International Association of Professions Career College. Each of our career certificate programs has been developed to meet high academic standards, ensuring that as a graduate you can display with pride the certificate you will earn from the International Association of Professions Career College.

We invite you to learn more about the online certificate courses we offer you by visiting our Certificate Courses page. We are also happy to answer any of your questions to help you decide whether an

**Grant Writer Certificate Course Online**

2,636 FIVE-STAR REVIEWS

## ***“AGENDA ITEM II ITEM (E)***

- Brought to board May 31<sup>st</sup>, 2025, with estimated construction costs see page
- Discussed and brought back to board June 3<sup>rd</sup>, 2025, Minute Marker 1:10:45
- Brought back to board July 1<sup>st</sup> and in board packet July 1<sup>st</sup>, 2025, 58-minute marker. Approved as 1<sup>st</sup> Peralta 2<sup>nd</sup> Macedonio, voted as 1. Peralta -yes 2. Macedonio-Yes 3. Royten- abstain 4. Rojas- No Patrick- abstain
- 3,000 detainer paid in October 2025, 4,000 paid in January 2026 with contract attached
- Brought back to board March 3<sup>rd</sup>, 2026, to move forward for all projects including Bay.

**JOSELITO M. LACSON, Designer**

Packet  
7-1-25

June 22, 2025

**Ms. Karen Macedonio**  
Director – East Kern Health Care District  
8101 Bay Ave.  
California City, CA 93505

Discussed:  
6/3/2025  
1:10:45

Attn Karen:

I am pleased to submit the proposal for the site improvements around the existing N Loop medical buildings (9278, 9300 and 9350) located in California City, CA.

Please review scope of services and fees for this project:

7/1/2025 -  
58 minutes in -  
Peralta  
Macedonio  
Routen - abst  
Rojas - no  
Macedonio - the  
Patrick - abst  
Peralta - ye  
Brought back to  
board March 3rd  
2024

Architectural Plans – Phase 1

- Site Plan and Title Sheet
- Cal Green General Notes
- Demolition Site Plan
- Reconstruction Site Plan
- Site Details

Total fixed fee - \$7,000.00

- paid \$1000. 01/20/26

SCOPE OF WORK:

1. Architectural plans required for Planning, Building and Safety and Fire department submittal for review and approval.
2. Plan check corrections required by Planning, Building and Safety and Fire department prior to issuance of building permit.

PAYMENT SCHEDULE - Phase 1

- \$ 3,000.00 – Retainer fee due upon approval of contract
- \$ 4,000.00 – Upon initial submittal of plans to Planning Dept. and Bldg. & Safety

paid in  
January.

## JOSELITO M. LACSON, Designer

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Fee is based on initial site observation of existing individual accessible parking spaces and path of travel to each existing building. Provisions for accessible path of travel from public right-of-way are highly recommended for each existing medical building.

All fees required to process plans with Bldg. & Safety and other agencies will be the responsibility of the client. Fee does not include soils report that the building department may require.

All original architectural drawings used for this project remain at all times the property of East Kern Health Care District and will be provided with the final approved plans in PDF format. Additional copies of plans are available at clients' request and will be billed at cost. All reimbursable expenses will be billed bi-monthly

Payments are due within fifteen (15) days of the invoice date. After thirty days, the designer may suspend services under this contract until the invoice is paid in full. Upon your approval, please return the signed copy.

### ▪ Phase 2 – Bidding and Construction Phase Services

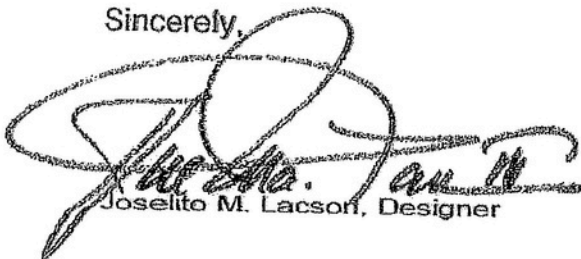
- Assist during bidding phase between owner and contractor
- Respond to RFI during bid time and construction duration
- Review of contractor's submittals
- Field visit during construction as requested by owner or contractor
- Final walk through and punch list at the end of the project
- Invoice shall be billed to client on a bi-weekly basis (1<sup>st</sup> & 15<sup>th</sup> of every month)

Fee for (Phase 2) - shall be time and material at \$125/ Hr.

Upon your approval, please return signed copy with retainer fee.

I look forward to doing business with you.

Sincerely,



Joselito M. Lacson, Designer

**JOSELITO M. LACSON, Designer**

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Accepted and acknowledged:

*Karen L. Macedonio*  
Client Print and sign  
*President EKHC*

2025-0701

*Karen L. Macedonio*  
*President, EKHC*

**Joselito Lacson – Project Manager**

40532 Polo Ct.  
Palmdale, CA 93551

May 31, 2025

Karen Macedonia  
East Kern Health Care District

P.O. Box 2546  
California City, CA 93504

Discussed  
6/3/25  
Presented in  
Board packet

RE: Preliminary Budget Report for EKHCD Existing Buildings  
California City, CA 93505

- **9278 N Loop Medical Building:**  
**Estimated Construction Upgrade Cost = \$ 75,000**
  1. Proposed upgrades shall include the following items:
    - Provide ADA compliant guardrail
    - Provide public right of way ADA drop off curb
    - Check all existing concrete walkways to and from building and replace walkways that are not code compliant
    - Provide proper ADA signage for existing building
    - Provide ADA hardware sets at main entrance and exists
    - Replace toilet accessories that are no longer code compliant
    - Provide ADA compliant reception counter
    - Check all ADA parking for proper sizes and signage
    - Re-paint interior walls
    - Replace damaged flooring
    - Replace window blinds
  
- **9300 N Loop North Medical Building:**  
**Estimated Construction Upgrade Cost = \$ 90,000**
  2. Proposed upgrades shall include the following items:
    - Provide ADA compliant guardrail
    - Provide public right of way ADA drop off curb
    - Check all existing concrete walkways to and from building and replace walkways that are not code compliant

Agenda Item III-B

- Provide proper ADA signage for existing building
  - Remodel restrooms to ADA restrooms
  - Provide ADA hardware sets at main entrance and exists
  - Provide ADA compliant reception counter
  - Check all ADA parking for proper sizes and signage
  - Re-paint interior walls
  - Replace damaged flooring
  - Replace window blinds
- **9300 N Loop South Medical Building:**  
**Estimated Construction Upgrade Cost = \$ 80,000**
    3. Proposed upgrades shall include the following items:
      - Provide ADA compliant guardrail
      - Provide public right of way ADA drop off curb
      - Check all existing concrete walkways to and from building and replace walkways that are not code compliant
      - Provide proper ADA signage for existing building
      - Remodel restrooms to ADA restrooms
      - Provide ADA hardware sets at main entrance and exists
      - Provide ADA compliant reception counter
      - Provide medical ADA exam rooms
      - Check all ADA parking for proper sizes and signage
      - Re-paint interior walls
      - Replace damaged flooring
      - Replace window blinds
- **8101 Bay Ave. Building:**  
**Estimated Construction Upgrade Cost = \$ 2,000,000**
    4. Proposed upgrades shall include the following items:
      - Provide ADA compliant parking area
      - Provide public right of way ADA drop off curb
      - Provide proper ADA signage for existing building
      - Remodel all restrooms to ADA restrooms
      - Provide ADA hardware sets at main entrance and exists
      - Provide ADA compliant reception counter
      - Replace entire flat roof area
      - Provide new HVAC system including new ductwork
      - Replace all existing lighting fixtures to energy light fixtures
      - Re-paint interior of building
      - Replace all flooring

- Check all interior ramps and make it ADA compliant
  - Replace all damaged T-bar ceiling
  - Replace all damaged hard-lid ceilings
  - Replace all damaged interior walls
  - Recheck existing electrical panel for load capacity (possible upgrade)
- 
- **9350 N Loop Adventist Building:**  
**Estimated Construction Upgrade Cost = T.B.D.**
5. Additional site survey for entire building will be required.

Let me know if anyone has any concerns regarding the items noted above. You can reach me on my cell on (661) 361-0818.

Thank you.

Sincerely,



Joselito Lacson  
Consultant Project Manager  
East Kern Health Care District

**MEDALLION CONTRACTING, INC.  
42424 4<sup>TH</sup> St EAST  
LANCASTER, CA 93535**

**EAST KERN HEALTH DISTRICT**

**BID FOR:**

**9278,9300 & 9350 N LOOP  
BLDGS, SITE IMPROVEMENT  
PROJECT**

**BID DATE: 5/22/2026 @ 2:00pm**



# BID TAB

**PROJECT NAME:** 9278, 9300 & 9350 N Loop Bldg. Site Improvement Project  
**EKHCD#** 2026.100  
**BID:** May 22, 2026 at 2:00 pm

BIDDER	PROJECT COST	REQ'D DOCS FOR BID SUBMITTAL (check box if included)							
		1	2	3	4	5	6	7	8
MEDALLION CONTRACTING, INC.	\$ 257,741.00	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		1	2	3	4	5	6	7	8
		1	2	3	4	5	6	7	8
		1	2	3	4	5	6	7	8

**\*\*List of Required Docs\*\***

- 1 - Bid Form
- 2 - Bid Bond
- 3 - List of Subcontractors
- 4 - Bid Bond
- 5 - Non Collusion Declaration
- 6 - Not Used
- 7 - Worker's Compensation Cert./Prevailing wage Cert.
- 8 - Fingerprinting Certification

**BID FORM**

**PROJECT TITLE/BID #: 9278, 9300 and 9350 N Loop Buildings Site Improvement Project (EKHCD#2026.100)**

**OWNER: East Kern Health Care District**

To: Governing Board of East Kern Health Care District ("District" or "Owner")

From: Medallion Contracting, Inc.

(Proper Name of Bidder)

In compliance with your Notice to Contractors Calling for Bids and related documents for the following project:

**PROJECT TITLE/BID#: 9278, 9300 and 9350 N Loop Buildings Site Improvement Project located at California City CA 93505 (EKHCD#2026.100)**

the undersigned bidder, having familiarized itself with the terms of the contract, the local conditions affecting the performance of the contract, the cost of the work at the place where the work is to be done, and the drawings and specifications and other contract documents, proposes and agrees to perform the contract within the time stipulated, including all of its component parts and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility, and transportation services necessary to perform the contract and complete in a workmanlike manner all of the work required in connection with the above-referenced project, including sheeting, shoring, and bracing, or equivalent method for protection of life and limb in trenches and open excavation in conformance with applicable safety orders, within the time limits set for completion of all work, all in strict conformity with the drawings and specifications and other contract documents, including Addenda Nos. on file at the office of Owner (collectively, the "Work") for the Base Bid sum of:

Two hundred fifty-seven thousand, seven hundred forty-one & 00/100 dollars

\$ 257,741.00

**BASE BID**

***Bidder acknowledges and agrees that the Base Bid accounts for any and all Allowance(s), Total Cost for Unit Prices, and OCIP excluded costs.***

**Additional Detail Regarding Calculation of Base Bid**

1. The undersigned has reviewed the Work outlined in the Contract Documents and fully understands the scope of Work required in this Proposal, understands the construction and project management function(s) as described in the Contract Documents, and that each Bidder who is awarded a contract shall be in fact a prime contractor, not a subcontractor, to the District, and agrees that its Proposal, if accepted by the District, will be the basis for the Bidder to enter into a contract with the District in accordance with the intent of the Contract Documents.
2. The undersigned has notified the District in writing of any discrepancies or omissions or of any doubt, questions, or ambiguities about the meaning of any of the Contract Documents, and has contacted the Construction Manager or other official point of contact for the District

before Bid date to verify the issuance of any clarifying Addenda.

3. The undersigned agrees to commence work under this Contract on the date established in the Contract Documents and to complete all Work within the time specified in the Contract Documents.

4. **The liquidated damages clause of the Agreement is hereby acknowledged.**

5. The following documents are attached with this Bid Form and Proposal:

- Bid Bond on the District's form or other security
- Registered Subcontractors List
- Site Visit Certification
- Non-Collusion Declaration

6. Receipt and acceptance of the following Addenda is hereby acknowledged:

No. <u>1</u> , Dated <u>5/15/2026</u>	No. _____, Dated _____
No. _____, Dated _____	No. _____, Dated _____
No. _____, Dated _____	No. _____, Dated _____

7. Bidder acknowledges that the license required for performance of the Work is B, C-8, C-39 & C-10 license.

8. The undersigned hereby certifies that Bidder is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the Work.

9. Bidder specifically acknowledges and understands that if it is awarded the Contract, that it shall perform the Work of the Project while complying with all requirements of the Department of Industrial Relations.

10. The Bidder represents that it is competent, knowledgeable, and has special skills with respect to the nature, extent, and inherent conditions of the Work to be performed. Bidder further acknowledges that there are certain peculiar and inherent conditions existent in the construction of the Work that may create, during the Work, unusual or peculiar unsafe conditions hazardous to persons and property.

11. Bidder expressly acknowledges that it is aware of such peculiar risks and that it has the skill and experience to foresee and to adopt protective measures to adequately and safely perform the Work with respect to such hazards.

12. Bidder expressly acknowledges that it is aware that if a false claim is knowingly submitted (as the terms "claim" and "knowingly" are defined in the California False Claims Act, Gov. Code, § 12650 et seq.), the District will be entitled to civil remedies set forth in the California False Claim Act. It may also be considered fraud and the Contractor may be subject to criminal prosecution.

13. The Bidder agrees that upon written notice of acceptance of this bid, he will execute and deliver to Owner the contract and provide all bonds and other required documents within ten (10) working days after contract award and will also furnish and deliver to OWNER the Performance Bond and a separate Payment Bond as specified, certificates of insurance, and other required documents.
14. Attached is bid security not less than 10 percent of the bid, in the amount of \$25,774.10, in the form of  (cash)  (bid bond)  (certified check)  (cashier's check). [check one]
15. It is understood and agreed that should the Bidder fail or refuse to return executed copies of the Construction Agreement, bonds, insurance certificates, and other required documents to Owner within the time specified, the bid security shall be forfeited to Owner.
16. The Bidder acknowledges that Owner reserves the right to accept or reject any and/or all Base Bids and alternate bids. This entire bid shall remain open and active for sixty (60) days after bid opening, and any alternate bids not initially awarded shall remain active, as an irrevocable offer by the Bidder to enter into either a change order or separate contract, for up to six months after award of the contract.
17. In submitting this bid, the Bidder offers and agrees that if the bid is accepted it will assign to Owner all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Business & Professions Code Section 16700 and following sections) arising from purchases of goods, materials, or services by the Bidder for sale to Owner pursuant to the bid. Such assignment shall be made and become effective at the time Owner tenders final payment under the contract. (Public Contract Code Section 7103.5; Government Code Section 4552.)
18. The Bidder hereby certifies that it is, and at all times during the performance of work under the Contract Documents shall be, in full compliance with the provisions of the Immigration Reform and Control Act of 1986 ("IRCA") in the hiring of its employees, and the Bidder shall indemnify, hold harmless, and defend Owner against any and all actions, proceedings, penalties, or claims arising out of the Bidder's failure to comply strictly with the IRCA.
19. The undersigned Bidder certifies that it is, at the time of bidding, and shall be throughout the period of the contract, licensed by the State of California to do the type of work required under the terms of the Contract Documents and registered as a public works contractor with the Department of Industrial Relations. Bidder further certifies that it is regularly engaged in the general class and type of work called for in the Contract Documents.
20. The Bidder understands that a licensed contractor shall not submit a bid to a public agency unless the Bidder's contractor's license number appears clearly on the bid, the license expiration date is stated, and the bid contains a statement that the representations made therein are made under penalty of perjury. Any bid not containing this information, or a bid containing information which is subsequently proven false, may be considered non-responsive and may be rejected by the public agency.

Furthermore, Bidder hereby certifies to the District that all representations, certifications, and statements made by Bidder, as set forth in this bid form, are true and correct and are made under penalty of perjury.

Dated this 22nd day of May ~~2024~~ 26

Name of Bidder Medallion Contracting, Inc. Type of

Organization General Contractor Signed

by \_\_\_\_\_ Title of

Signer Craig Fries Chief Executive Officer

Address of Bidder 42424 4th St East Lancaster, CA 93535

Taxpayer's Identification No. of Bidder 45-3109546

Telephone Number 661-949-3205 Fax

Number 661-949-3235 E-mail

\_\_\_\_\_ Web page \_\_\_\_\_

Contractor's License No(s): No.: 567084 Class: B Expiration Date: 10/31/2027

No.: \_\_\_\_\_ Class: \_\_\_\_\_ Expiration Date: No.: \_

\_\_\_\_\_ Class: \_\_\_\_\_ Expiration Date:

Public Works Contractor Registration No.: 1000000951

**END OF DOCUMENT**

**BID BOND**

**(Note: If Bidder is providing a bid bond as its bid security, Bidder must use this form, NOT a surety company form.)**

**PROJECT TITLE/BID #: 9278, 9300 and 9350 N Loop Buildings Site Improvement Project (EKHCD#2026.100)**

KNOW ALL MEN BY THESE PRESENTS, that we, Medallion Contracting, Inc. as Principal, and Endurance Assurance Corporation as Surety, are held and firmly bound unto the East Kern Health Care District (referred to as Owner) in the sum of Ten percent of the total amount of the bid of the Principal submitted to the Owner for the work and obligations described below for the payment of which sum in lawful money of the United States, well and truly to be made, we jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of this obligation is such that whereas the Principal has submitted the accompanying bid dated May 22, 2026 , for: \$ .

NOW, THEREFORE, if the Principal shall not withdraw said bid within the period specified therein after the opening of the same, or if no period be specified, within 60 days after said opening; and if the Principal is awarded the contract, and shall within the specified period, or if no period is specified, within five working days after the award of the contract, enter into a written contract with the Owner in accordance with the bid as accepted and give bonds with good and sufficient surety or sureties as may be required for the faithful performance and proper fulfillment of such contract and for the payment of labor and materials used for the performance of the contract, provide certificates evidencing the required insurance is in effect (in the amounts required in the contract documents), and provide any other documents required under the contract documents to be submitted at the time the contract is executed, then the above obligation shall be void and of no effect, otherwise to remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the contract or the call for bids, or to the work to be performed thereunder, or the specifications accompanying the same, shall in any way affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of said contract or the call for bids, or to the work, or to the specifications.

In the event suit is brought upon this bond by the Owner and judgment is recovered, the Surety shall pay all costs incurred by the Owner in such suit, including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF, the parties have executed this instrument under their several seals this 18th day of May , 2026 , the name and corporate party being hereto affixed and duly signed by its undersigned authorized representative.

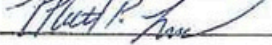
DATED: 5/22/2026

PRINCIPAL Medallion Contracting, Inc.

By: [Signature]  
Title: CEO

DATED: May 18, 2026

SURETY Endurance Assurance Corporation

By:  \_\_\_\_\_

Title: Matt Lockie, Attorney-in-Fact

Note: Signatures of those executing for the Surety must be properly acknowledged.

**END OF DOCUMENT**

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Orange

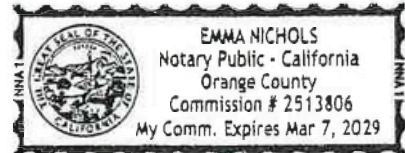
On May 18, 2026 before me, Emma Nichols, Notary Public  
(insert name and title of the officer)

personally appeared Matt Lockie  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



KNOW ALL BY THESE PRESENTS, that Endurance Assurance Corporation, a Delaware corporation ("EAC"), Endurance American Insurance Company, a Delaware corporation ("EAIC"), Lexon Insurance Company, a Texas corporation ("LIC"), and/or Bond Safeguard Insurance Company, a South Dakota corporation ("BSIC"), each, a "Company" and collectively, "Sompo International," do hereby constitute and appoint: Emmalyn Nichols, Cathrine A Pinney, Jon Richard Sullivan, Matt Lockie

as true and lawful attorney(s)-In-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **One Hundred Million (\$100,000,000.00)**

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the board of directors of each Company by unanimous written consent effective the 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the board of directors of each Company by unanimous written consent effective the 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 25th day of May, 2023.

**Endurance Assurance Corporation**

**Endurance American Insurance Company**

**Lexon Insurance Company**

**Bond Safeguard Insurance Company**

*Richard M Appel*

*Richard M Appel*

*Richard M Appel*

*Richard M Appel*

By: Richard Appel; SVP & Senior Counsel

By: Richard Appel; SVP & Senior Counsel

By: Richard Appel; SVP & Senior Counsel

By: Richard Appel; SVP & Senior Counsel



**ACKNOWLEDGEMENT**

On this 25th day of May, 2023, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/she/they is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

*Amy Taylor*  
By: Amy Taylor, Notary Public - My Commission Expires 3/9/27



**CERTIFICATE**

the undersigned Officer of each Company, DO HEREBY CERTIFY that:  
That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;

The following are resolutions which were adopted by the board of directors of each Company by unanimous written consent effective the 30th day of March, 2023 for BSIC and LIC and the 17th day of May, 2023 for EAC and EAIC and said resolutions have not since been revoked, amended or modified:

"RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: RICHARD M. APPEL, MATTHEW E. CURRAN, MARGARET HYLAND, SHARON L. SIMS, CHRISTOPHER L. SPARRO, and be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

I WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 18th day of May, 2026

By: Daniel S. Lurge, Secretary

**NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)**

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. Please read this Notice carefully. The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website - <https://www.treasury.gov/resource-center/sanctions/SDN-List>. In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: [LexonClaimAdministration@sompo-intl.com](mailto:LexonClaimAdministration@sompo-intl.com)

Telephone: 615-553-9500 Mailing Address: Sompo International; 12890 Lebanon Road; Mount Juliet, TN 37122-2870

**REGISTERED SUBCONTRACTORS LIST**  
(LABOR CODE 1771.1)  
TO BE SUBMITTED WITH BID

**PROJECT TITLE/BID #: 9278, 9300 and 9300 N Loop Buildings Site Improvement Project  
located at California City CA 93505 (EKHCD#2026.100)**

A. In compliance with the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100 and following sections) and any amendments to the Act, each Bidder shall set forth below:

1. The name, location of the place of business California contractor license number and DIR registration number of:

a. Each subcontractor who will perform work or labor or render service to the Bidder in or about the construction of the work or improvement to be performed under the Construction Agreement;

b. Each subcontractor licensed by the State of California who, under subcontract to the Bidder, specially fabricates and/or installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent of the Bidder's total bid or Ten Thousand Dollars ( \$10,000), whichever is greater;

2. The portion of the work which will be done by each subcontractor.

B. The Bidder shall list only one subcontractor for each such portion as is defined by the Bidder in this bid.

C. If the Bidder fails to specify a subcontractor, or if the Bidder specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent of the Bidder's total bid, the Bidder shall be deemed to have agreed that the Bidder is fully qualified to perform that portion, and that the Bidder alone shall perform that portion.

D. No Bidder whose bid is accepted shall (i) substitute any subcontractor, (ii) permit any subcontractor to be voluntarily assigned or transferred, or allow it to be performed by anyone other than the original subcontractor listed in the original bid, or (c) sublet or subcontract any portion of the work in excess of one-half of one percent of the Bidder's total bid as to which the original bid did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act.

E. Violations of any provision of the Subletting and Subcontracting Fair Practices Act may be deemed by the OWNER to make the bid non-responsive and/or the Bidder non-responsible.

F. Attach additional sheets, as necessary.



**NON-COLLUSION DECLARATION**

Public Contract Code Section 7106  
To Be Executed By Bidder And Submitted With Bid

**PROJECT TITLE/BID #: 9278, 9300 and 9300 N Loop Buildings Site Improvement Project  
located at California City CA 93505 (EKHCD#2026.100)**

The undersigned declares:

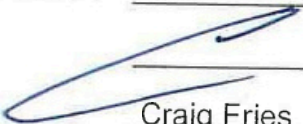
I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid. The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state].

Date: 5/22/2026

Proper Name of Bidder: Medallion Contracting, Inc.

Signature:  \_\_\_\_\_

Print Name: Craig Fries

Title: Chief Executive Officer

**END OF DOCUMENT**

**EXCLUSION OF LEAD AND ASBESTOS PRODUCTS**  
**(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)**

**PROJECT TITLE/BID #: 9278, 9300 and 9350 N Loop Buildings Site Improvement Project (EKHCD#2026.100)**

The Contractor agrees that sources and potential sources of lead contamination, whether in products or materials, will not be used in performing work under the Agreement.

In addition, the Contractor agrees that asbestos containing products or materials will not be used in performing work under the Agreement.

At completion of work under the Agreement, the Contractor will warrant and represent to the Owner the following:

1. That no asbestos containing products or materials, or sources or potential sources of lead contamination, were used in performing work under the Agreement.
2. That should any asbestos containing products, or sources or potential sources of lead contamination, be found to have been used by the Contractor or any subcontractor, supplier, or vendor on the Project, the Contractor will replace them, together with all related materials, at no cost to the Owner.
3. That should the replacement require any interruption in the normal operation of the school, the Contractor will pay all costs necessarily incurred to keep the school functioning with the least possible disruption to its day-to-day operations.

Executed at Lancaster California, on 5/22 , 2026 .

Proper Name of Contractor: Medallion Contracting, Inc.  
Signature:   
Print Name: Craig Fries  
Title: Chief Executive Officer

**END OF DOCUMENT**

## 22-CERTIFICATE OF ATTENDANCE AT MANDATORY JOB WALK

*On projects including a mandatory job walk, this form must be submitted with the bid or bidder will be declared "non-responsive"*

**PROJECT TITLE/BID #:** 9278, 9300 & 9350 N Loop Buildings Site Improvement Project - EKHCD#2026.100

**OWNER:** East Kern Health Care District

It is the Owner's intention to provide all contractors with equal access to information regarding this project. Further, the Owner has issued plans and specifications to bidders and has allowed bidders the opportunity to inspect the site with knowledgeable personnel at the job walk. Therefore it is understood that the Owner may declare the bid non-responsive for any of the following conditions:

1. If a bidder attends the entire mandatory job walk but fails to complete this form;
2. If a bidder fails to attend the entire mandatory job walk;
3. If a bidder fails to attend the entire mandatory job walk but certifies that he was in attendance. *[NOTE: This may also lead to a determination that the bidder is non-responsive.]*

Please check one of the following:

- I attended the entire mandatory job walk  
-OR-  
 I did not attend the entire mandatory job walk.

I hereby certify under penalty of the perjury laws of the State of California that the foregoing is true and correct.

Executed at Lancaster, California, on 5/22, 2026.

Firm Name: Medallion Contracting, Inc.

Signed: 

Print Name: Craig Fries

Title: Chief Executive Officer

**WORKERS' COMPENSATION CERTIFICATE**

**PROJECT TITLE/BID #: 9278, 9300 and 9350 N Loop Buildings Site Improvement Project (EKHCD#2026.100)**

Labor Code Section 3700 provides:

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure either as an individual employer, or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

"(c) For any county, city, city and county, municipal corporation, public district, public agency, or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers' compensation claims, which certificate may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to administer workers' compensation claims properly, and to pay workers' compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers' compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702."

I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing and during the performance of the work on this Project.

Date: 5/22/2026

Proper Name of Contractor: Medallion Contracting, Inc.

Signature: 

Print Name: Craig Fries

Title: Chief Executive Officer

[In accordance with Article 5 (commencing at Section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under the contract.]

**END OF DOCUMENT**

**PREVAILING WAGE AND  
RELATED LABOR REQUIREMENTS CERTIFICATION**

**PROJECT TITLE/BID #: 9278, 9300 and 9350 N Loop Buildings Site Improvement  
Project (EKHCD#2026.100)**

I hereby certify that I will conform to the State of California Public Works Contract requirements regarding prevailing wages, benefits, on-site audits with 48-hours' notice, payroll records, and apprentice and trainee employment requirements, for all Work on the above Project including, without limitation, labor compliance monitoring and enforcement by the Department of Industrial Relations.

Date: 5/22/2026

Proper Name of Contractor: Medallion Contracting, Inc.

Signature:  \_\_\_\_\_

Print Name: Craig Fries

Title: Chief Executive Officer

**END OF DOCUMENT**

FINGERPRINTING CERTIFICATION

PROJECT TITLE/BID #: 9278, 9300 and 9350 N Loop Buildings Site Improvement Project (EKHCD#2026.100)

I, Craig Fries, am an [type or print name]

- Owner of the company named below
Partner of the partnership named below
[check one] President or CEO of the corporation named below
Principal of the joint venture named below
Other [specify]

The contracting entity named below is a contractor on the referenced project and as such hereby certifies:

- [check one] [For compliance with Education Code Section 45125.2(a)(1)] That a physical barrier will be erected at the workplace to limit employee contact with Owner's pupils.
[check one] [For compliance with Education Code Section 45125.2(a)(2)] That the contracting entity named below will provide continual supervision and monitoring of the employees of the entity and its subcontractors through its employee . It has been ascertained by the Department of Justice that the named employee has not been convicted of a violent or serious felony. Contractor has requested subsequent arrest information from the Department of Justice concerning such employee and will immediately notify District and remove the employee from the Project if subsequent arrest information indicates the employee has been convicted of a serious or violent felony.
[check one or more] [For compliance with Education Code Section 45125.2(a)(3)] That the contracting entity named below has contracted with Owner for reimbursement of Owner expense incurred in providing surveillance by school personnel of the employees of the entity and its subcontractors on the Project.
[For compliance with Education Code Section 45125.1(g). Note: We believe this section may still be applicable to construction contractors where 45125.2(a) is insufficient to ensure pupil safety, e.g., where workers will be simultaneously working at various locations on a school site.]

That neither myself nor any employees of the contracting entity named below or its subcontractors on the Project who are required by law to submit or have their fingerprints submitted to the Department of Justice, and who may come in contact with pupils, have been convicted of a felony defined in Education Code Section 45122.1.

- [check one] [For compliance where there is limited contact or less with pupils] That the contracting entity named below is exempt from fingerprinting requirements as the Owner has determined the employees of the entity and its subcontractors will have no more than limited contact with Owner's pupils during the Project.

Medallion Contracting, Inc. [name of contracting entity]

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATE: 5/22/2026

SIGNATURE [Signature]

9278, 9300 & 9350 N Loop Bldgs. Site Improvement Project EAST KERN HEALTH CARE DISTRICT

BID PACKET - EKHCD#2026.100 FINGERPRINTING CERTIFICATION- 1

Yes, interior updates can generally be done before exterior updates. However, under ADA and California Title 24 regulations, altering a "primary function" area triggers a requirement to upgrade the accessible "path of travel" from the exterior to the interior, up to a specific budget cap. 🏢 ADA National Network +2

## Understanding the Rules

### 1. The Path of Travel Trigger

When you renovate an interior "primary function area" (such as a customer lobby, main office, or dining room), you must also make the route leading to that space accessible. This means exterior updates (like disabled parking, curb ramps, and a clear path from the public sidewalk to the entrance) may be required as part of your interior remodel project. 🏢 ADA National Network +3

### 2. The 20% "Disproportionate Cost" Rule

If the cost of fully upgrading the exterior path of travel is more than **20%** of your total interior construction budget, the ADA does not force you to go bankrupt. You are only required to spend up to that 20% limit to maximize accessibility along the route, with parking and building entrances typically taking the highest priority. 🏢 ADA Compliance Consultants +2

### 3. Phasing the Work

You do not need to finish the exterior all at once, but any interior permits for a primary function space will require the building department to evaluate the connected exterior route. 🏢 ADA Compliance Consultants +2

## Next Steps & Recommendations

- **Get a CASp Evaluation:** In California, working with a Certified Access Specialist (CASp) can help you properly identify exactly which exterior and interior elements must be upgraded. A professional report can be submitted to your local building department to negotiate what is "technically feasible" or what constitutes an "unreasonable hardship" if upgrades are extremely costly.
- **Consult Local Building & Safety:** Review the exact scoping requirements with the California Commission on Disability Access or the local California City Building Division before signing any construction contracts. They can confirm exactly how these rules apply to your specific building location

Yes, a special district in California absolutely can reject a Request for Bids (RFB). Under the California Public Contract Code, local public agencies, including special districts, retain the legal right to reject any and all bids, or cancel the RFB entirely, as long as they do so in a manner that is in the best interest of the district

A special district typically rejects bids for reasons such as: All submitted bids exceed the allocated budget.

- The bids received fail to meet the mandatory specifications.
- The district determines that the bidding process lacked genuine competition.
- The district decides to abandon the project or perform the work using its own employees. **Important Procedural Rules:**

If a special district opts to reject all bids on a formal public project, it generally must readvertise the project before proceeding. Furthermore, under certain competitive bidding frameworks (such as the California Uniform Public Construction Cost Accounting Act - CUPCCAA), districts are required to provide written notice of their intent to reject all bids to the apparent low bidder at least two business days before the hearing where the bids will be officially rejected. For details on the specific procurement ordinances and rules governing your local district, you can consult the California Special Districts Association (CSDA) or refer to the local district's adopted Purchasing Policy.

- **In its own best interest:** A district board can reject any and all bids if it determines it is in the best interest of the district to do so, such as if all bids are over the project's budget.
- **Irregularities or informalities:** The district can reject non-responsive bids or waive minor, inconsequential technicalities in a bidder's submittal.
- **Lack of responsibility:** Bids can be rejected if the district determines the contractor lacks the proper licensing, past performance history, or financial capacity to complete the job.
- **Performing work in-house:** For certain district projects and services, if all bids are rejected, the board can sometimes choose to readvertise or perform the work more economically using its own district employees
- While boards typically have broad discretion to reject RFBs, they must still act in good faith and follow the exact terms outlined in their specific Request for Bid documents and procurement guidelines

If all bids are rejected, the district is legally constrained on how to proceed. Under state procurement laws (such as the Public Contract Code), the district must follow these steps:

#### **1. Re-evaluate Cost Estimates**

Before taking further action, the district must re-evaluate its initial cost estimates for the project.

## 2. Choose One of Three Statutory Paths

Following the re-evaluation, the governing board must choose one of the following authorized options:

- **Abandon the project:** The district may cancel the project entirely.
- **Re-advertise:** The district may amend the specifications (to potentially attract more competitive bids) and re-advertise the RFB in the same manner as the initial bid.
- **Complete by Force Account (Self-Perform):** If the district is subject to the California Uniform Public Construction Cost Accounting Act (CUPCCAA), the governing board may pass a resolution by a 4/5ths majority declaring that the project can be performed more economically by the district's own employees, allowing them to bypass further bidding. [1]

### Required Procedures for Rejection

- **Public Meeting and Resolution:** Rejection of bids and any subsequent actions must take place at a properly noticed public meeting in compliance with the Ralph M. Brown Act.
- **Provide Notice to Bidders:** The district must notify bidders of their intention to reject the bids, adhering to local policies which typically require written notice.
- **Return of Security/Bonds:** The district must promptly return any bid bonds or security deposits submitted by the unsuccessful bidders
-

[Date]

USDA Gus Schumacher Nutrition Incentive Program (GusNIP) Review Committee

Dear Review Committee,

On behalf of [Partner Organization Name], I am honored to provide this letter of support for REACH's Gus Schumacher Nutrition Incentive Program (GusNIP) Standard Grant application for the Fresh Food Funds Project.

[Partner Organization Name] strongly supports REACH's efforts to improve food security and increase access to fresh, healthy, and locally grown foods for SNAP participants and underserved families throughout California City, Ridgecrest, Mojave, and other Kern County communities.

The Fresh Food Funds Project addresses a critical community need by helping low-income households purchase more fruits and vegetables while supporting local farmers and strengthening the regional food system. Through nutrition incentives, community outreach, and farmers market partnerships, this project will improve healthy food access and encourage long-term healthy eating habits in rural and underserved areas.

As a community partner, [Partner Organization Name] is committed to supporting the success of this project through outreach and community engagement efforts. Our organization will assist by sharing program information through social media, newsletters, community events, and direct referrals to eligible participants in order to increase awareness and participation in the Fresh Food Funds Program.

We believe REACH has demonstrated strong leadership and a deep commitment to improving the health and well-being of the communities it serves. We are confident in REACH's ability to successfully implement and expand this important initiative.

We proudly support REACH's GusNIP Standard Grant application and look forward to continued collaboration to improve equitable access to nutritious foods across Kern County.

Sincerely,

[Name]

[Title]

[Organization Name]

[Phone Number]

[Email Address]

# Desert Rose Garden Club of California City



*Established 1999*

## Contact us:

[Desertrosegardclubofcc](mailto:Desertrosegardclubofcc@yahoo.com)

[@yahoo.com](mailto:@yahoo.com)

## Follow us on Facebook:

[https://www.facebook.com/](https://www.facebook.com/DesertRoseGC/)

[DesertRoseGC/](#)

## Meetings: The second Tuesday of each month

Time and Location: TBD  
(July & August Summer break)

### Membership Information

Everyone is Welcome!

Becoming a member offers a variety of opportunities to grow, connect, and contribute:

- Monthly Programs designed to enhance your desert gardening skills and knowledge
- Meaningful Connections with fellow gardeners who share your passion
- Horticultural Exchanges to learn, share, and expand your plant collection
- Monthly Club Newsletter to keep you informed and inspired
- Community Engagement Opportunities to make a positive local impact

*Join us and be part of a thriving community rooted in growth, learning, and friendship.*

### Inspiration:

*"Through gardening, we feel whole as we make our personal work of art upon our land"*

Julie Moir Messervy

### Members of:

- National Council of State Garden Clubs, Inc.
- California Garde Clubs, Inc.
- California City Chamber of Commerce
- Desert Tortoise Preserve

### Club Objectives:

*To promote interest in gardening to foster health, beauty, and community in California City ~ By active participation with other organizations and to encourage youth involvement and education in desert gardening.*

### 2026-2027 Officers

- Marilyn Giovannetti  
President  
831-245-6738
- Michele Alexander  
V-President  
Cynthia Charbonneau  
Secretary  
Monika Zuccaro  
Treasurer

**Yearly Membership  
for the  
Desert Rose Garden Club**

**Dues: \$25 Individual  
\$40 for Family or Club**

**DRGC Member Apron \$13.**

Name (s) \_\_\_\_\_  
 \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 email: \_\_\_\_\_  
 phone: \_\_\_\_\_

**Mail to:**

**Desert Rose Garden Club  
PO Box 2148  
California City, CA 93504**

~ Or use QR Code ~



*Desert Rose Garden Club  
Of  
California City*



*Grow everything  
with love*

## **On-Demand Webinar: How to Build a Better Multi-Year Strategic Plan**



# **On-Demand Webinar: How to Build a Better Multi- Year Strategic Plan**

Whatever the challenges facing your district, it is critical to build a realistic, step-by-step, and well-supported plan to get there. This session will provide concrete guidance on evaluating the issues, challenges, and opportunities facing your district and developing clear board direction for the future. This lively session will feature sharing of actual experiences (good and bad) by the participants and webinar leader. The session will provide numerous practical tips that you can bring home to your district. It will also demonstrate how staff can develop implementation plans and successfully engage the board, executive team, staff, and public in this process. You will also learn how to pin down clear direction in plain English, measure results, and more.

**\$0.00**

**Purchase**

### **Items Included in the Purchase of this Course**

**How to Build a Better Multi-Year Strategic Plan** 🔒

**AGENDA ITEM ( i ) PAGES 42-50**



### **How to Build a Better Multi-Year Strategic Plan Acknowledgement Statement**

Assessment: 1 question Unlimited retakes on fail



### **Retrieve Certificate**

Link: Retrieve Certificate



### **How to Build a Better Mutli-Year Strategic Plan Survey**

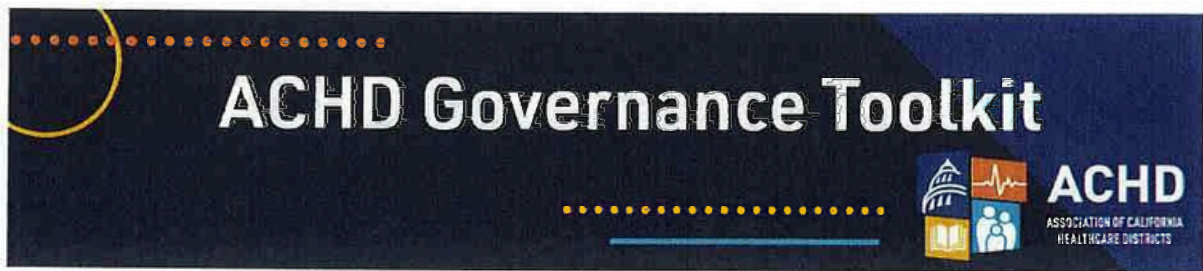
Link: How to Build a Better Mutli-Year Strategic Plan Survey



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## Session 4: Strategic Planning Discussion Guide

[Watch the Strategic Planning Webinar Here](#)

[Download the Session Slides Here](#)

Prepared by  
James A. Rice, Ph.D.  
Brian E. Rice, MHA

### Series Preface:

This discussion guide is part of an “ACHD Governance Toolkit” composed of a series of six recorded webinars organized by the Association of California Healthcare District (ACHD) to encourage and support healthcare district boards of directors to further enhance the performance of their governance models and practices. The six topics addressed are:

1. Community Engagement
2. Balancing Governance & Management
3. Board Orientations
4. Strategic Planning
5. Board Self-Assessments
6. Board Education Programming

The six programs consist of an approximately 15-minute video with a downloadable slide deck, and a short discussion guide to stimulate healthy conversations between the CEO and the board about practical ways they can collaborate for more effective and efficient board decision making in each topic. The programs are also intended to help encourage healthcare districts to consider the successful completion of ACHD Certification.

The **ACHD Certified Healthcare District Program** promotes good governance for healthcare districts by creating a core set of accountability and transparency standards. This core set of ACHD standards is known as *Best Practices in Governance* and districts that demonstrate compliance are designated by ACHD as a **Certified Healthcare District** for a period of three years. [Find more information on our website.](#)



# ACHD Governance Toolkit



Each of the six webinars can be optimized when the Board Chair and CEO collaborate to organize a five-step program of education for the coming year.

The five-step process for your board-CEO conversation to address these topics is suggested to be:

1. The CEO and Board Chair reaffirm their shared commitment to the continuous enhancement of the board's education and capacity development. Jointly express this commitment at the beginning of each year.
2. Adopt a board policy of continuous board development that embraces:
  - Periodic CEO briefing materials on topics relevant to the strategic plans and challenges of the healthcare district.
  - A calendar of speakers in routine board meetings on hot topics to help the district's vitality.
  - Organization of a "Symposium" on board best practices with other community organizations and associations for joint learning and community leader networking.
  - Participation in small groups of district board members at ACHD or other state conferences on strategic issues and trends.
  - Organization of customized educational readings or mentors for each board member based on their unique needs and requests.
3. Organize a 30-minute educational session during a Spring and Fall board meeting to focus on one or more of the six Webinar topics. Ask one board member to team with a member of management and/or the staff to jointly present and help guide the discussion around the webinar and this Discussion Guide. This team approach helps build interest, ownership and shared responsibility among the board for its ongoing development.
4. Encourage all board members to watch the short video recording of the webinar before the scheduled discussion session. All should come to the discussion session ready to contribute in these ways:
  - Assess how well this topic is being addressed in your healthcare district;
  - Bring questions and ideas about how your district might better address this topic in the future; and
  - Bring some suggested resources that might help your healthcare district enhance its learning and planning for this topic.
5. Conduct a collegial assessment of each program to see how its value to your district could best be optimized in the coming year. Share your ideas with the ACHD staff.

Thank you again for all you do for the people of your healthcare district, and for the enhanced performance of your healthcare district board work!

Contact ACHD staff at any time with questions, or contact us at [jim\\_rice@governakadimi.org](mailto:jim_rice@governakadimi.org)

Let's begin moving through this discussion guide.

# ACHD Governance Toolkit



## Strategic Planning

### Introduction

Thank you for your interest in exploring how your healthcare district board might better understand and develop its capacity for enhanced *strategic planning*.

This discussion guide is not a stand-alone document. The guide is to be used in conjunction with the corresponding [recorded webinar](#) and [slide deck](#). We see strategic planning as a collaborative process between the CEO, the Board, staff and the community.

We encourage your board and CEO to collaborate in conversations and shared strategic thinking and planning to support your board members, individually and collectively, to be more effective in establishing and nurturing *new strategies and structures for board leadership in strategic planning*.

This discussion guide is organized to answer these questions:

1. What is “strategic planning”?
2. Why is it important?
3. Common issues or challenges?
4. What can boards do to be more successful?
5. Where to secure resources for further educational insights on this topic?

Within each of these five sections, we pose a series of questions to guide your conversations about how to best conduct strategic planning as a means to accomplish the mission of your healthcare district.

# ACHD Governance Toolkit



## 1. What is “strategic planning”?

Strategic planning is a structured process conducted in a formal way by a group/team of leaders to answer four deceptively simple questions:

1. *Where are we today?* (Situation Analysis) SWOT Analysis
2. *Where should we go tomorrow?* (Goal Formulation) Scenarios
3. *How shall we get there?* (Resource Allocation, Budgeting) Roadmap
4. *Are we getting there?* (Performance Management) Balanced Scorecard

The written answers to these questions establish the strategic plan that will guide the organization over a defined time horizon – typically three years.

Our experience shows that the process of conducting a strategic planning exercise is more important than the plan, especially when you engage key stakeholders and enable thoughtful dialogue in answering the four questions. Higher engagement leads to greater buy in and support for the finalized strategic plan.

In addition to the process, a successful strategic plan also includes a robust implementation, monitoring and actions for measurable results.

To strengthen your thinking in this area, please try to address these questions:

- How has your board developed a policy and calendar for your annual strategic planning process that drives your budgeting process?
- How can your planning process best engage key stakeholders and bring their insights into the discussion and prioritization?
- How has your process considered industry trends and market dynamics as the context for your planning?

# ACHD Governance Toolkit



## 2. Why is it important?

At its core, the strategic plan sets the roadmap to pursue your mission and enable organization vitality. The establishment of the plan is an essential role of the board to help ensure the mission of the organization is being pursued and aligned with its top priorities. The planning process should enable strong partnerships with the CEO and key stakeholders that considers the population health needs (community health needs assessment), market dynamics and prudent targeting of scarce resources that position the organization for success.

How would you address these questions to improve your strategic planning process?

- How has your board emphasized the value of working collaboratively with your community in developing and following your strategic planning process?
- How can you best ensure that your strategic plan is easy to understand and communicate across your diverse audiences? How might you summarize your plan in a picture/graphic to communicate the plan?

## 3. Common issues or challenges?

Though there are four deceptively simple questions to address, the strategic planning process can be challenging to effectively complete. Our experience advising organizations with planning efforts has identified several obstacles that can limit your ability to establish a robust, well-articulated, integrated plan, such as:

- Inexperienced participants
- Lack of credible data and information
- Lack of diversity of thought and perspectives
- Lack of broad stakeholder engagement/ownership
- Lack of accountable road-mapping & accountabilities
- Lack of balance inside-out and outside-in planning
- Lack of transparently celebrating progress to plans

What do you see as the key challenges to completing a strategic planning process and a prioritized plan to guide your healthcare district? Here are additional questions to consider to support your ongoing enhancement of your planning process.

- How have you identified factors in your last planning process that may have constrained how well stakeholders were engaged, or how effective these participants judged the value of their participation?
- How might your use of multiple tools/approaches and/or ideas from other industries help you address the above obstacles to a great strategic planning process and plan?
- How integrated is the strategic plan with your capital and operating budget processes?

# ACHD Governance Toolkit



## 4. What can boards do to be more successful?

Your healthcare district board can take a proactive approach to strengthen the value and results from your strategic planning. Your work can begin with a commitment to continuously improve the process by ensuring stakeholder engagement; the use of updated tools and techniques to identify priority actions and the establishment of a measurable implementation plan for the management team to pursue. Key elements we suggest considering include:

- Prioritize the work of strategic thinking & planning
- Invite education, insights and ideas from other hospitals, clinics, community health centers, hotels, service industries, and public utilities
- Map the process to calendar & budget cycle
- Balance inside-out and outside-in planning
- Consider the use of a “[charrette](#)” style of strategy retreats
- Transparently celebrate progress to plans

Engage with the CEO to explore how you can best address these related questions:

- How much time and resources should you dedicate to the planning process and subsequent performance measurement of defined goals?
- What techniques have you found effective in engaging stakeholders to share their input into the planning process? Are there approaches you have experienced in other settings that could be utilized for the healthcare district?
- How might you adapt and enhance the “strategic performance pillars” style of summarizing your plans provided in the [webinar slide deck](#)?
- How might you best engage with the media to brief them about your plans, and the value of informing the public about how the board and CEO are inviting key stakeholders into the implementation of the plan?



## 5. Where to secure resources for further educational insights on this topic?

We encourage you to have a conversation about where you can turn for ideas and resources to enhance your strategic planning processes that further engage board members, management and key community stakeholders. Our suggested sources are:

- [Health Center Plan as a Provocative Guide](#)
- [Critical Access Hospitals' Issues](#)
- [Rural Health Blueprint for Performance Plans](#)
- [Balanced Scorecard Institute Guide](#)
- [Strategic Planning tools and support offered by ACHD's Corporate Sponsors](#)

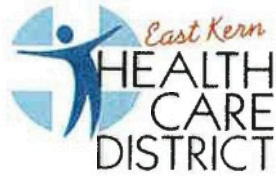
What do you find as even better resources to use in your strategic planning efforts?

## Thank You

Thank you again for all you are doing to enhance your strategic planning in pursuit of the mission of the healthcare district.

[Please click here to evaluate this board development discussion guide and its webinar](#) to help us improve support for your board's continuous development and effectiveness.

And thank you for all you do for the people you exist to serve in your healthcare district!



## Staff Report

Name: Rubi Rizo

Position: Acting District Manager

Reporting Period 05/19/2026-06/02/2026

Reporting on:

- I. Resolution Requesting Consolidation and Resolution request for copy of Governing board Conflict of Interest Code **PAGES 52-59**
- II. Property/Project Management **PAGES 60-72**
- III. Ad-HOCS Cancer Fund Updates
- IV. Training Resources, Turning West, Niche Academy Reviews **PAGES 73-83**  
Pages
- V. Star CPR **PAGES 84-86**
- VI. American Red Cross Shelter Worker Training and Cert Trainings August 11<sup>th</sup>-12<sup>th</sup> OPEN to Public, board and staff
- VII. General Manager Summit June 28th-30th

Goals: MANY (=

Director's Comments:



April 29, 2026

East Kern Health Care District  
PO Box 2546  
California City, CA 93504

Re: November 3, 2026, General Election

The Kern County Elections Division is preparing for the November 3, 2026, General Election. Enclosed is the packet with all necessary forms to gather the most current information for the candidates whose terms will be up for election. To ensure timely processing, we request that you complete the enclosed packet containing the following, as well as provide the requested documents, and return it as soon as possible, but no later than **July 1<sup>st</sup>, 2026**.

1. Resolution requesting consolidation submitted by **August 7<sup>th</sup>, 2026**.
2. District Request for Consolidated Election Services.
3. Notice of Elective Offices to be Filled.
4. A copy of the governing board's Conflict of Interest Code.
5. A map specifying the boundaries of the district, and of the divisions, if any.
6. District's completed packet checklist.

The Notice of Elective Offices to be Filled form is to be reviewed and signed by the District Secretary and the **original** returned to our office.

**Some important dates:**

**July 1<sup>st</sup> (E-125)** No later than this date the District Secretary shall deliver a notice containing: 1) elective offices, 2) candidate statement word limitation (200 or 400 words), 3) designated party responsible for statement cost (candidate or district) and 4) requirement to pay in advance, I cost is payable by candidate.

**August 7 (E-88)** No later than this date, the District shall provide the Board of Supervisors, and a copy to the Elections Division, a resolution calling for consolidation with the statewide election as outlined in Election Code 10403.

The nomination period begins **Monday, July 13<sup>th</sup>, 2026**, and closes **Friday, August 7<sup>th</sup>, 2026**, at 5:00 pm.

If your board has made appointments to fill vacancies, please bear in mind that the person appointed to fill a vacancy shall hold office only until the next regularly scheduled election. This means that where an appointment has been made to replace a governing board member whose term would **have** been up for election in 2028, an election must be held this coming November to fill the unexpired portion of the term (Government Code §1780, Education Code §5091).

For questions, call our office at (661) 868-3590, or contact:

Joshua Luna  
Elections Process Coordinator  
lunajos@kerncounty.comLaura Cantu  
Assistant Registrar of Voters  
cantula@kerncounty.comJennifer Jordan  
Elections Division Manager  
jordanj@kerncounty.com

For more election information, and to view our guides, please visit [www.KernVote.com](http://www.KernVote.com).

Sincerely,  
Aimee X. Espinoza  
Auditor-Controller-County Clerk-Registrar of Voters

GROUNDED  BOUNDLESS1115 Truxtun Ave, 1<sup>st</sup> Floor. Bakersfield, CA. 93301 | 661.868.3590 | [elections@kerncounty.com](mailto:elections@kerncounty.com) |661.868.3588 | [www.kerncountyclerk.com](http://www.kerncountyclerk.com)



### Notice of Elective Offices to be Filled

**NOTE:** This packet shall be either delivered in person or mailed in time to reach the Kern County Elections Division on the designated date, at least 125 days before the general district election (Elections Code §10509).

District Information	
Full Legal Name of District: <i>East Kern Health Care District</i>	
County: <i>Kern</i>	District Mailing Address: <i>P.O. Box 2546 Calif City, CA 93525</i>
District Phone: <i>760 373 2804</i>	District Email: <i>eastkernhealthcaredistrict@gmail.com</i>

### Elected Officials / Offices Up for Election

List below the elected officials up for election for the district. If an office holder has vacated their seat and an appointment has been made to fill a vacancy, please provide the date the seat became vacant, the name of the person appointed, and the date they were appointed.

Office Holder Name	District/Area (If applicable)	Elected or Appointed	Appointment Date (If applicable)	Term Up for Election (2 year/4 year)

### Certification

I certify that the information above is, as of this date, true and correct. If changes occur on or before June 26, 2026, I will notify the Kern County Elections Division immediately.

District Seal

Printed Name of Secretary

Signature of Secretary

Date

(Complete the Reverse Side)

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**Candidate Statements**

This is to inform you that the governing body of the above-named district, by resolution dated \_\_\_\_\_, adopted a policy regarding filing of Candidate Statements for district elections. Provide a copy of the resolution.

Number of Words Allowed (please select one):  200 Word Limitation  250 Word Limitation

Candidates have the option to file a Candidate Statement at the time of filing for candidacy. The cost of the candidate statement will be paid by (please select one):  
 The District (County to bill the District)  The Candidate

**Measures Appearing On The Ballot**

Please indicate the number of measures the district anticipates placing on the ballot (if applicable): \_\_\_\_\_  
Note: The deadline for local measures to be filed with the Elections Office is August 7, 2026.

**District Boundaries**  
Include A District Map And Provide The Following Information

Have there been, or will there be, changes in district or division boundaries before the General Election?  
 Yes  No

If yes, please provide a date when the changes have, or will, occur:

Additional comments:



**District Request for Consolidated Election Services**

(For Schools and Special Districts)

District Responsibilities:	Elections Division Services:
<ul style="list-style-type: none"> <li>• Notify the Elections Division of any vacancies prior to the deadline of June 26, 2026 (E-130).</li> <li>• Prepare a resolution calling for the election on special measures and submit it to the Kern County Elections Division no later than August 7, 2026 (E-88).</li> <li>• Reimburse the County of costs allocated in accordance with the County billing policy for consolidated elections (Elections Code 10002).</li> <li>• Return the following to the Kern County Elections Division no later than July 1, 2026 (E-125):                             <ul style="list-style-type: none"> <li>○ Notice of Elective Offices to be filled.</li> <li>○ District Request for Consolidated Election Services Form.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Prepare a calendar of events and due dates for election.</li> <li>• Publish the Notice of Election</li> <li>• Prepare and process the filing of nomination documents and signatures.</li> <li>• Establish polling places and recruit election workers.</li> <li>• Arrange for Spanish translations of all materials for all voters.</li> <li>• Prepare and arrange for printing sample ballot booklets, candidate statements, and ballots.</li> <li>• Conduct the Vote by Mail and canvass processes.</li> <li>• Provide a copy of the election certification and final results.</li> <li>• Furnish Certificates and Oaths of Office.</li> </ul> <p><b>If a measure is to be consolidated with the election:</b></p> <ul style="list-style-type: none"> <li>• Prepare a calendar of events and due dates for election</li> <li>• Publish measure information (notice to submit arguments, etc.)</li> <li>• Determine all argument information, e.g. dates, max number of words, format, etc.</li> </ul>
<p><b>Authorized Representative</b></p>	

The undersigned request for the above election services to be performed by the Kern County Elections Official.

*District Seal:*

\_\_\_\_\_  
SIGNATURE OF SECRETARY

\_\_\_\_\_  
Date



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Use this form to submit **District** information to the Elections Division. Please return form by E-mail to [elections@kerncounty.com](mailto:elections@kerncounty.com) or mail to 1115 Truxtun Ave. Bakersfield, CA 93301.

District Type:  Special District  School District

District Name: East Kern Health Care District

Address: 9300 North Loop Blvd, CalCity, CA. 93585

Mailing Address: P.O. Box 2546

Secretary / Manager / Superintendent: \_\_\_\_\_

Primary Contact Person and Position \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Business Hours: \_\_\_\_\_

Questions /Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FOR COUNTY USE ONLY

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**District Checklist**

Before submitting this packet to the Kern County Elections Division, ensure all required documents are completed and enclosed by completing this checklist. Please also include this checklist when submitting the packet.

- Resolution requesting consolidation with the November 3, 2026, General Election.  
Resolution should include:
  - Consolidation request
  - Language stating the district will reimburse the county for the cost of the election
  - Candidate statement cost
- District Request for Consolidated Services Form.
- Notice of Elective Offices to be Filled\*.  
\*Remember to list full and short terms, vacancies, and appointments to vacancies (with dates).
- A copy of the governing board's Conflict of Interest Code.
- District Map

I certify that all the required documents listed in the above checklist are completed and will be provided to the Kern County Elections Division. If there is a change or correction needed, the District understands it must will notify the Kern County Elections Division immediately and before **July 1<sup>st</sup>, 2026**.

\_\_\_\_\_  
Secretary or District Representative (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Joselito Lacson – Project Manager**

40532 Polo Ct.  
Palmdale, CA 93551

May 22, 2026

Rubi Rizo  
East Kern Health Care District  
P.O. Box 2546  
California City, CA 93504

RE: Current and Old Projects

Attn Rubi,

The following is a summary of old and current projects that the District has requested .

- **Attachment A: Response**

1. No, the proposed code upgrades have not been reviewed or approved by McLaren at this time. This is the reason why I have requested the assistance of my engineer's to issue plans as well as my architectural plans so we can submit them to the city for review and approval.
2. The replacement cost for the structural upgrade completed during phase 1 work for Bay Avenue has not been discussed with Roberto Lazano. This code upgrade work though has been approved by McLaren, which should be approved by SDRMA as well.
3. Item no. 11 will be completed soon. We received board approval on May 19, 2026, and awaiting the signed contract so I can forward to my engineer's and create a schedule for the work to be completed. Item no.12 will be reviewed by McLaren, and they will make the determination if our code upgrades will be part of the insurance overall claim.

- **Attachment B: Response**

Task 2 – The proposed tenant improvement for Westpoint Center was never developed, so no bidding or plan approval took place. Initial discussions were held with the tenant regarding their requirements if the District chose to move forward with the project. The District's intent was to

provide Westpoint with a new office layout, with the expectation that the tenant would renew the lease.

- **Attachment C: Response**


1. The Phase 1 'Construction Phase Services' has been completed when I did the emergency work on the northwest corner of the Bay avenue building.
2. Attachment C has two separate contracts. The contract for miscellaneous projects was for various existing building conditions that the District requested I look into for repairs or improvements.

- **Attachment D: Response**

1. My contract for Phase 1 with a total fixed fee has been paid and is part of the remaining interior work for Bay avenue insurance claim. McLaren has reviewed my plans and requested that we proceed with the bid for the remaining fire damage work. Phase 2 work will be the 'code upgrade' portion of the plans that I will need to work on with my engineer's and submit to the city so we can get the full set review and approve. Once the city approves the plan, we will go out to bid while McLaren will review the code upgrade work that we incorporated into our plans. Per my recent discussion with Roberto, McLaren will then determine if the additional scope for the code upgrades can be made part of the repairs based on the District's insurance policy.
2. The remaining contracts from my consultants dated 2023 have been voided because it took a long time between McLaren and myself to coordinate the final repairs plans. The new contracts from my engineer recently approved by the board will be used towards completing this work.

Feel free to contact me if you have any questions.

Sincerely,



Joselito Lacson  
Consultant Project Manager  
East Kern Health Care District



Rubi Rizo &lt;rrizo@ekhcd.org&gt;

## Project Questions

6 messages

**Rubi Rizo** <rrizo@ekhcd.org>

Mon, May 11, 2026 at 2:59 PM

To: "joselitomlacson@gmail.com" &lt;joselitomlacson@gmail.com&gt;

Dear Joselito, thank you so much for providing me with the contract I needed for the ongoing project at North Loop. I have attached a few other contractual documents and the corresponding questions below. I look forward to meeting with you and Mr. Lazano of SDRMA so we both understand the scope of what the district can and will be reimbursed for thus far. I can set that up ASAP, or would you like to? This needs to be done sooner rather than later, though.

### Attachment A: Questions:

1. #4, has the proposed scope of work been evaluated by SDRMA?

Attachment B;

2.#9, have you reviewed and confirmed with R

obert Lazano the replacement cost?

Attachment G :

3. #11 and #12 Was this done or fast can this be done? I understand we need to meet with Lozano; this needs to be a priority.

### Attachment B : Questions

Task 2: Was this contract ever honored? Is this the contract for the interior construction that still needs to be completed for West Point? I cannot find any existing drawings except what Karen may have hand-drawn; do you have those?? Where are we with this and what do we need to do to proceed?

### Attachment C: Questions

1. What phase did this contract end on? Has this contract already been fulfilled, or does it tie into what we are currently doing?

### Attachment D Questions:

What remains of this contract? Is this for the exterior? I see a lot of the language we are currently using once again for Bay so are we repeating history?? Some of the contractual documentation is troubling me because it seems we are now in a repeat situation. Has any of this been done or paid for or did the district just stop progress?

--  
 Rubi Rizo  
 Acting District Manager  
 East Kern Health Care District

### 4 attachments

Attachment A-G.pdf  
122K

Attachment B.pdf  
171K

Attachment C.pdf  
172K

Attachment D.pdf  
598K

**Joselito Lacson** <joselitomlacson@gmail.com>  
 To: rrizo@ekhcd.org

Mon, May 11, 2026 at 3:00 PM

**Joselito Lacson** <joselitomlacson@gmail.com>  
 To: Rubi Rizo <rrizo@ekhcd.org>

Mon, May 11, 2026 at 9:54 PM

Insured: East Kern Health Care  
Property: 9300 N Loop Blvd  
California City, CA 93505

Business: (661) 917-1654

Claim Rep.: Steven Myers  
Company: SGD, Inc.

Estimator: Steven Myers  
Company: SGD, Inc.

**Claim Number:** 8980-0001

**Policy Number:** JPA POOL MEMBER

**Type of Loss:** Water Damage

Date Contacted: 10/17/2024 12:00 AM

Date of Loss: 2/16/2022 12:00 AM

Date Inspected: 10/24/2024 12:00 AM

Date Received: 10/17/2024 12:00 AM

Date Entered: 10/29/2024 10:54 AM

Price List: CARD8X\_OCT24  
Restoration/Service/Remodel  
Estimate: SO417233

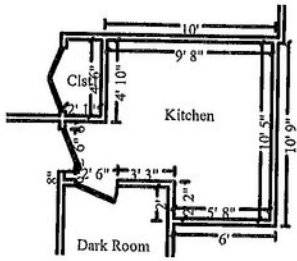
In the following pages, you will find the estimated cost of repairs for the damage to your property using prices that are usual and customary in your area.

We encourage you to work with a contractor of your choice in completing these repairs. If you or your contractor has any questions or concerns about this estimate, please contact me at your earliest convenience. It is important to call me if there is any additional damage found or if costs are determined to be more than we have estimated for, prior to the commencement of repairs. The insurance carrier does not guarantee payment for any additional work completed outside the scope of this estimate.

**SO417233**  
**Main Level**

**Main Level**

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
1. Single axle dump truck - per load - including dump fees	1.00 EA	245.61	0.00	245.61	0/NA	Avg.	NA	(0.00)	245.61
2. Commercial Supervision / Project Management - per hour	10.00 HR	87.57	0.00	875.70	0/NA	Avg.	0%	(0.00)	875.70
3. Final cleaning - construction - Commercial	1,200.13 SF	0.34	0.00	408.04	0/NA	Avg.	0%	(0.00)	408.04
<b>Total: Main Level</b>			<b>0.00</b>	<b>1,529.35</b>				<b>0.00</b>	<b>1,529.35</b>



**Kitchen**

**Height: 8'**

360.00 SF Walls	100.28 SF Ceiling
460.28 SF Walls & Ceiling	100.28 SF Floor
11.14 SY Flooring	45.00 LF Floor Perimeter
45.00 LF Ceil. Perimeter	

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
<b>Site Protection</b>									
4. Dust control barrier per square foot	96.00 SF	0.96	1.35	93.51	0/NA	Avg.	NA	(0.00)	93.51
5. Peel & seal zipper - heavy duty	1.00 EA	17.81	1.04	18.85	0/NA	Avg.	NA	(0.00)	18.85
<b>Contents Handling</b>									
6. Contents - move out then reset	1.00 EA	100.39	0.00	100.39	0/NA	Avg.	0%	(0.00)	100.39
<b>Walls</b>									
7. 1/2" drywall - hung, taped, floated, ready for paint	14.75 SF	3.47	0.80	51.98	0/150 yrs	Avg.	0%	(0.00)	51.98
8. Texture drywall - machine	67.00 SF	0.95	0.33	63.98	0/150 yrs	Avg.	0%	(0.00)	63.98
9. Seal/prime (1 coat) then paint (1 coat) the walls	360.00 SF	1.25	6.53	456.53	15/15 yrs	Avg.	100% [M]	(85.73)	370.80
10. Paint door or window opening - Large - 1 coat (per side)	3.00 EA	33.33	1.30	101.29	15/15 yrs	Avg.	100% [M]	(17.05)	84.24
<b>Cabinets / Hardware</b>									
11. Backsplash - flat laid plastic laminate - Detach & reset	5.42 LF	5.14	0.05	27.91	0/NA	Avg.	0%	(0.00)	27.91
12. Detach & Reset 4" backsplash for flat laid countertop	9.42 LF	5.14	0.09	48.51	0/15 yrs	Avg.	0%	(0.00)	48.51

**CONTINUED - Kitchen**

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
13. R&R Cabinetry - lower (base) units	5.50 LF	266.31	92.19	1,556.90	20/50 yrs	Avg.	40%	(483.88)	1,073.02
Reuse existing pulls									
14. Cabinetry - lower (base) units w/shoring - Reset (Add on)	5.50 LF	24.11	0.00	132.61	0/NA	Avg.	0%	(0.00)	132.61
15. Stain & finish cabinetry - lower - inside and out	10.17 LF	87.20	7.59	894.41	20/15 yrs	Avg.	100% [M]	(99.53)	794.88
Please note - includes removal of hinges, doors and drawers									
16. Cabinet knobs or pulls - Detach & reset	18.00 EA	3.35	0.00	60.30	0/NA	Avg.	0%	(0.00)	60.30
17. Stain & finish cabinetry - upper - inside and out	12.50 LF	75.22	8.65	948.90	20/15 yrs	Avg.	100% [M]	(113.54)	835.36
<b>Plumbing</b>									
18. Detach & Reset Sink - single	1.00 EA	173.75	0.06	173.81	0/50 yrs	Avg.	0%	(0.00)	173.81
19. R&R Plumbing fixture supply line	2.00 EA	29.91	1.19	61.01	20/20 yrs	Avg.	100% [M]	(15.65)	45.36
20. R&R P-trap assembly - ABS (plastic)	1.00 EA	81.66	0.69	82.35	20/25 yrs	Avg.	80%	(7.24)	75.11
<b>Flooring</b>									
21. Interior door - Detach & reset - slab only	1.00 EA	29.26	0.00	29.26	0/NA	Avg.	0%	(0.00)	29.26
22. Floor preparation for resilient flooring	89.13 SF	0.68	0.74	61.35	0/50 yrs	Avg.	0%	(0.00)	61.35
23. R&R Vinyl tile	89.13 SF	5.69	18.09	525.24	20/50 yrs	Avg.	40%	(94.94)	430.30
24. Cove base molding - rubber or vinyl, 4" high	45.00 LF	2.41	5.42	113.87	20/50 yrs	Avg.	40%	(28.45)	85.42
<b>Totals: Kitchen</b>			<b>146.11</b>	<b>5,602.96</b>				<b>946.01</b>	<b>4,656.95</b>



**Dark Room**

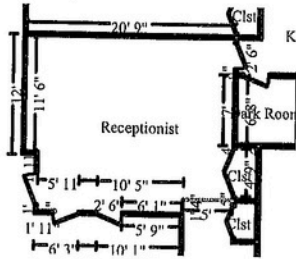
**Height: 8'**

204.00 SF Walls	40.56 SF Ceiling
244.56 SF Walls & Ceiling	40.56 SF Floor
4.51 SY Flooring	25.50 LF Floor Perimeter
25.50 LF Ceil. Perimeter	

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
No dust control as it is located in kitchen - see kitchen repair									
<i>Walls</i>									
25. 1/2" drywall - hung, taped, floated, ready for paint									
	9.33 SF	3.47	0.51	32.89	0/150 yrs	Avg.	0%	(0.00)	32.89
26. Texture drywall - machine									
	15.00 SF	0.95	0.07	14.32	0/150 yrs	Avg.	0%	(0.00)	14.32
27. Seal/prime (1 coat) then paint (1 coat) the walls									
	204.00 SF	1.25	3.70	258.70	15/15 yrs	Avg.	100% [M]	(48.58)	210.12
28. Paint door or window opening - 1 coat (per side)									
	2.00 EA	28.32	0.74	57.38	0/15 yrs	Avg.	0%	(0.00)	57.38
<i>Cabinets / Hardware</i>									
29. Backsplash - flat laid plastic laminate - Detach & reset									
	5.42 LF	5.14	0.05	27.91	0/NA	Avg.	0%	(0.00)	27.91
30. Detach & Reset 4" backsplash for flat laid countertop									
	9.42 LF	5.14	0.09	48.51	0/15 yrs	Avg.	0%	(0.00)	48.51
31. R&R Cabinetry - lower (base) units									
	6.33 LF	266.31	106.11	1,791.85	20/50 yrs	Avg.	40%	(556.89)	1,234.96
Reuse existing pulls									
32. Cabinetry - lower (base) units w/shoring - Reset (Add on)									
	6.33 LF	24.11	0.00	152.62	0/NA	Avg.	0%	(0.00)	152.62
33. Stain & finish cabinetry - lower - inside and out									
	10.17 LF	87.20	7.59	894.41	20/15 yrs	Avg.	100% [M]	(99.53)	794.88
Please note - includes removal of hinges, doors and drawers									
34. Cabinet knobs or pulls - Detach & reset									
	6.00 EA	3.35	0.00	20.10	0/NA	Avg.	0%	(0.00)	20.10
35. Add for pull out trash bin									
	1.00 EA	95.75	7.90	103.65	20/50 yrs	Avg.	40%	(41.46)	62.19
<i>Plumbing</i>									
36. Detach & Reset Sink - single									
	1.00 EA	173.75	0.06	173.81	0/50 yrs	Avg.	0%	(0.00)	173.81
37. R&R Plumbing fixture supply line									
	2.00 EA	29.91	1.19	61.01	20/20 yrs	Avg.	100% [M]	(15.65)	45.36
38. R&R P-trap assembly - ABS (plastic)									
	1.00 EA	81.66	0.69	82.35	20/25 yrs	Avg.	80%	(7.24)	75.11
<i>Flooring</i>									
39. Interior door - Detach & reset - slab only									
	1.00 EA	29.26	0.00	29.26	0/NA	Avg.	0%	(0.00)	29.26
40. Floor preparation for resilient flooring									
	89.13 SF	0.68	0.74	61.35	0/50 yrs	Avg.	0%	(0.00)	61.35
41. R&R Vinyl tile									
	89.13 SF	5.69	18.09	525.24	20/50 yrs	Avg.	40%	(94.94)	430.30
42. Cove base molding - rubber or vinyl, 4" high									
	25.50 LF	2.41	3.07	64.53	20/50 yrs	Avg.	40%	(16.12)	48.41
<i>Specialty Items</i>									
43. Disconnect / Reconnect machine between rooms*									
	1.00 BD	500.00	41.25	541.25	0/NA	Avg.	0%	(0.00)	541.25

**CONTINUED - Dark Room**

QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
To be performed by tech due to potential exposures. Need to verify bid								
44. Remove Ductwork - flexible - insulated - 4" round								
8.00 LF	1.05	0.00	8.40	0/30 yrs	Avg.	NA	(0.00)	8.40
45. Install Ductwork - flexible - insulated - 4" round								
8.00 LF	6.09	0.00	48.72	0/30 yrs	Avg.	0%	(0.00)	48.72
<b>Totals: Dark Room</b>		<b>191.85</b>	<b>4,998.26</b>				<b>880.41</b>	<b>4,117.85</b>



**Receptionist**

**Height: 8'**

561.33 SF Walls	346.35 SF Ceiling
907.68 SF Walls & Ceiling	346.35 SF Floor
38.48 SY Flooring	70.17 LF Floor Perimeter
70.17 LF Ceil. Perimeter	

**Missing Wall**

**5' X 8'**

**Opens into HALLWAY**

**Missing Wall**

**1' 4" X 8'**

**Opens into HALLWAY**

QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
<b>Site Protection</b>								
46. Dust control barrier per square foot								
280.00 SF	0.96	3.93	272.73	0/NA	Avg.	NA	(0.00)	272.73
47. Peel & seal zipper - heavy duty								
1.00 EA	17.81	1.04	18.85	0/NA	Avg.	NA	(0.00)	18.85
<b>Contents Handling</b>								
48. Contents - move out then reset								
1.00 EA	100.39	0.00	100.39	0/NA	Avg.	0%	(0.00)	100.39
49. Protect contents - Cover with plastic								
140.00 SF	0.30	1.04	43.04	0/NA	Avg.	0%	(0.00)	43.04
<b>Walls</b>								
50. 1/2" drywall - hung, taped, floated, ready for paint								
15.92 SF	3.47	0.87	56.11	0/150 yrs	Avg.	0%	(0.00)	56.11
51. Texture drywall - machine								
63.68 SF	0.95	0.32	60.82	0/150 yrs	Avg.	0%	(0.00)	60.82
52. Seal/prime (1 coat) then paint (1 coat) the walls								
561.33 SF	1.25	10.19	711.85	15/15 yrs	Avg.	100% [M]	(133.68)	578.17
53. Paint door or window opening - Large - 1 coat (per side)								
7.00 EA	33.33	3.03	236.34	15/15 yrs	Avg.	100% [M]	(39.78)	196.56

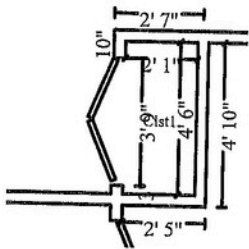
SO417233

10/29/2024

Page: 5

CONTINUED - Receptionist

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
<b>Flooring</b>									
54. Floor preparation for resilient flooring	276.31 SF	0.68	2.28	190.17	0/50 yrs	Avg.	0%	(0.00)	190.17
55. R&R Vinyl tile	276.31 SF	5.69	56.08	1,628.29	20/50 yrs	Avg.	40%	(294.32)	1,333.97
56. Cove base molding - rubber or vinyl, 4" high	70.17 LF	2.41	8.45	177.56	20/50 yrs	Avg.	40%	(44.36)	133.20
<b>Totals: Receptionist</b>			<b>87.23</b>	<b>3,496.15</b>				<b>512.14</b>	<b>2,984.01</b>



C1st1

Height: 8'

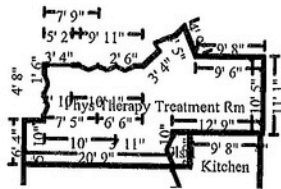
105.33 SF Walls  
 114.71 SF Walls & Ceiling  
 1.04 SY Flooring  
 13.17 LF Ceil. Perimeter  
 9.38 SF Ceiling  
 9.38 SF Floor  
 13.17 LF Floor Perimeter

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV
<b>Walls</b>									
57. 1/2" drywall - hung, taped, floated, ready for paint	7.16 SF	3.47	0.39	25.24	0/150 yrs	Avg.	0%	(0.00)	25.24
58. Texture drywall - machine	41.95 SF	0.95	0.21	40.06	0/150 yrs	Avg.	0%	(0.00)	40.06
59. Seal/prime (1 coat) then paint (1 coat) the surface area	89.34 SF	1.25	1.62	113.30	15/15 yrs	Avg.	100% [M]	(21.27)	92.03
60. Seal & paint wood shelving, 12"- 24" width	15.25 LF	6.01	0.78	92.43	0/15 yrs	Avg.	0%	(0.00)	92.43
<b>Doors</b>									
61. Bifold door set - (4 slabs only) - Double Detach & reset	1.00 EA	41.32	0.00	41.32	0/NA	Avg.	0%	(0.00)	41.32
<b>Flooring</b>									
62. Cove base molding - rubber or vinyl, 4" high	10.49 LF	2.41	1.26	26.54	20/50 yrs	Avg.	40%	(6.63)	19.91
63. Floor preparation for resilient flooring	10.56 SF	0.68	0.09	7.27	0/50 yrs	Avg.	0%	(0.00)	7.27
64. R&R Vinyl tile	10.56 SF	5.69	2.14	62.23	20/50 yrs	Avg.	40%	(11.25)	50.98





	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV	
<b>Contents Handling</b>										
76. Contents - move out then reset	1.00	EA	100.39	0.00	100.39	0/NA	Avg.	0%	(0.00)	100.39
<b>Flooring</b>										
77. Cove base molding - rubber or vinyl, 4" high	41.31	LF	2.41	4.98	104.54	20/50 yrs	Avg.	40%	(26.12)	78.42
78. Floor preparation for resilient flooring	143.85	SF	0.68	1.19	99.01	0/50 yrs	Avg.	0%	(0.00)	99.01
79. R&R Vinyl tile	143.85	SF	5.69	29.19	847.69	20/50 yrs	Avg.	40%	(153.23)	694.46
<b>Totals: Emergency Room</b>			<b>35.36</b>		<b>1,151.63</b>				<b>179.35</b>	<b>972.28</b>



**Phys Therapy Treatment Rm**

**Height: 8'**

808.60 SF Walls	412.69 SF Ceiling
1221.29 SF Walls & Ceiling	412.69 SF Floor
45.85 SY Flooring	101.08 LF Floor Perimeter
101.08 LF Ceil. Perimeter	

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV	
80. Cove base molding - rubber or vinyl, 4" high	15.00	LF	2.41	1.81	37.96	20/50 yrs	Avg.	40%	(9.48)	28.48
<b>Totals: Phys Therapy Treatment Rm</b>			<b>1.81</b>		<b>37.96</b>				<b>9.48</b>	<b>28.48</b>
<b>Total: Main Level</b>			<b>500.26</b>		<b>18,235.32</b>				<b>2,726.07</b>	<b>15,509.25</b>

**Labor Minimums Applied**

	QUANTITY	UNIT	TAX	RCV	AGE/LIFE	COND.	DEP %	DEPREC.	ACV	
81. Drywall labor minimum	1.00	EA	294.21	0.00	294.21	0/NA	Avg.	0%	(0.00)	294.21
82. Finish carpentry labor minimum	1.00	EA	64.43	0.00	64.43	0/NA	Avg.	0%	(0.00)	64.43
83. Heat, vent, & air cond. labor minimum	1.00	EA	257.04	0.00	257.04	0/NA	Avg.	0%	(0.00)	257.04
<b>Totals: Labor Minimums Applied</b>			<b>0.00</b>		<b>615.68</b>				<b>0.00</b>	<b>615.68</b>
<b>Line Item Totals: SO417233</b>			<b>500.26</b>		<b>18,851.00</b>				<b>2,726.07</b>	<b>16,124.93</b>

[%] - Indicates that depreciate by percent was used for this item

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[M] - Indicates that the depreciation percentage was limited by the maximum allowable depreciation for this item

**Grand Total Areas:**

2,911.27 SF Walls	1,200.13 SF Ceiling	4,111.40 SF Walls and Ceiling
1,200.13 SF Floor	133.35 SY Flooring	361.58 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	375.58 LF Ceil. Perimeter
1,200.13 Floor Area	1,296.79 Total Area	2,911.27 Interior Wall Area
1,797.16 Exterior Wall Area	199.68 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

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---

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*Presenter(s): Dr. Steven Goodwin & Joel*

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### **Culture as Strategy: Navigating Organizational Transformation in 2025**

*Presenter(s): Dr. Steven Goodwin & Megan Sands*

Discover how strategic alignment transforms organizational performance by connecting culture, vision, and execution. Learn to develop a dynamic approach to strategic planning, set vision as your strategic compass, and align culture to drive success.

### **The Whole System in the Room**

*Presenter(s): Dr. Steven Goodwin & Megan Sands*

TurningWest's comprehensive 'Whole System in the Room' methodology brings all key stakeholders together to foster collaboration, innovation, and collective decision-making. Learn to engage every voice, create a dynamic environment, and produce sustainable solutions.

### **Anchors in Uncertainty: How Values, Mission, and Vision Guide Leaders Through Change**

*Presenter(s): Dr. Steven Goodwin & Megan Sands*

In times of uncertainty, strong leaders return to purpose. Learn to use values and mission to guide tough decisions, keep teams grounded during change, translate purpose into daily actions, and restore alignment when confusion arises.

## **TEAM DEVELOPMENT**

### **Mastering Team Development: Key Modules and Performance Examples**

*Presenter(s): Dr. Steven Goodwin & Megan Sands*

Learn how to navigate the phases of team development, what contributes to team performance, and strategies to cultivate a thriving team culture-whether you're a seasoned manager or an aspiring team leader.

### **Beyond Burnout: Creating Sustainable Wellbeing in Remote Teams**

*Presenter(s): Megan Sands & Dr. Peggy Kendall*

Remote work promised flexibility but can deliver isolation and burnout. Identify burnout risk factors in remote settings, implement strategies to build community, and create sustainable practices for team wellbeing.

### **From Ouch to Aha! Making Conflict Work for Your Team**

*Presenter(s): Dr. Steven Goodwin & Dr. Peggy Kendall*

When handled well, conflict can spark innovation, build trust, and strengthen teams. Explore the five core conflict styles, discover your default style, learn to adapt to the situation, and gain tools to navigate tension with clarity.

## **LEADERSHIP DEVELOPMENT**

### **Leadership: Finding Your Unique Style**

*Presenter(s): Dr. Steven Goodwin & Dr. Peggy Kendall*

The best leader is one that leads like YOU. Explore what 'leadership' means, where it comes from, the various styles of leadership, and how to craft your own authentic leadership style that leverages your strengths.

### **Lead with Questions: Transforming Your Leadership Approach with Coaching**

*Presenter(s): Dr. Steven Goodwin & Megan Sands*

Shift from telling employees what to do to empowering them through effective coaching conversations. Discover why coaching is so impactful, how to ask powerful questions, and techniques for cultivating curiosity and active listening.

### **Leading Through Influence: The Power of Persuasion in Building Strong Teams**

*Presenter(s): Megan Sands & Dr. Peggy Kendall*

Lead with influence-not pressure. Use storytelling, smart questions, and data to persuade with confidence. Discover what truly motivates your team across personalities and generations, and boost engagement, buy-in, and trust.

### **Using Work Style and Personality Assessments to Enhance Leadership Development**

*Presenter(s): Megan Sands & Dr. Peggy Kendall*

Dissecting the DiSC, LPI, and MBTI. Leadership development starts with self-awareness. Learn why self-awareness is critical, what leadership assessments are and why they help, and how to use them to become a more effective leader.

### **Adopting a Growth Mindset: Unlocking Possibilities**

*Presenter(s): Megan Sands, Dr. Peggy Kendall & Karen*

Featuring the Burke Learning Agility Model, this webinar equips you with practical tools to become more adaptable and resilient. Learn the value of lifelong learning, how mindsets shape reality, and personal strategies to reframe challenges.

### **Unstuck: Moving Employees from Passive to Proactive**

*Presenter(s): Megan Sands & Dr. Peggy Kendall*

Break the cycle of dependency and unlock your workforce's full potential. Build a culture of true autonomy, set expectations that elevate performance, encourage smart risk-taking, and develop independent decision-makers.

### **The Feedback Mindset: What the Best Leaders Do Differently When Things Get Tough**

*Presenter(s): Megan Sands & Dr. Peggy Kendall*

Drawing insights from Thanks for the Feedback, explore the three kinds of feedback leaders need to understand, why feedback triggers defensiveness, and practical ways to give feedback clearly and receive it productively.

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## **COMMUNICATION**

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## Public Speaking and Presentations

*Presenter(s): Dr. Peggy Kendall & Matt*

Turn a 'meh' presentation into one that makes people sit up and pay attention. Find ways to turn boring messages into ones that stick, calm your nerves, and connect with your audience in a style that is authentically you.

## How to Chair an Effective Meeting

*Presenter(s): Dr. Steven Goodwin & Melody*

Meetings are essential-making them effective requires intention and preparation. Determine criteria for an effective meeting, prepare well, effectively manage meeting process and dynamics, and leverage a rhythm of recurring meetings.

## Understanding Gossip and Rumor

*Presenter(s): Dr. Steven Goodwin & Joel*

Information is power-real or made up. Understand why gossip and rumors occur and persist, articulate their negative impact on the organization, and equip your people to prevent and manage them with facts and sound reasoning.

## The Power of Deep Listening: Transform Your Team Through the Art of Being Present

*Presenter(s): Megan Sands & Dr. Peggy Kendall*

One of the most overlooked yet transformative skills in building high-performance teams is listening. Learn effective questions to help others feel heard, and explore motivational interviewing strategies that empower your entire team.

## Cut Through the Confusion: How Clear Messages Drive Action

*Presenter(s): Dr. Peggy Kendall & Megan Sands*

People aren't confused because they aren't listening-they're confused because messages are unclear. Learn to create clear, concrete messages, simplify complex ideas, choose the right level of detail, and avoid communication traps that slow decisions.

## Why Your Remote Team Doesn't Trust You (And What You Can Do About It)

*Presenter(s): Dr. Peggy Kendall & Megan Sands*

In the remote and hybrid workplace, trust doesn't just happen-it has to be built on purpose. Identify 'trust gaps' that emerge in remote work, discover practical tools for creating connection and accountability, and leave with actionable steps to rebuild credibility.

## SPECIAL TOPICS

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### **Leveraging the Hearts and Minds of Volunteers**

*Presenter(s): Dr. Steven Goodwin & Dr. Peggy Kendall*

Mission fulfillment in a nonprofit relies heavily on volunteers. Learn to connect with volunteer mindsets and motivations, build infrastructures for recruitment through 'Thank-you,' and integrate volunteer management into your culture and systems.

### **The Inside Truth: What Consultants Don't Want You to Know About When You Really Need Outside Help**

*Presenter(s): Megan Sands & Dr. Steven Goodwin*

An honest conversation that flips the script on traditional consulting advice. Unpack the psychology behind consultant bias, learn when you DON'T need to hire consultants, and when outside help truly is your best move.

### **Creativity You Can Use: Simple Practices for Everyday Innovation**

*Presenter(s): Dr. Steven Goodwin & Dr. Peggy Kendall*

Innovation flourishes in environments where people feel empowered to experiment and think differently. Learn to create psychological safety for creative risk-taking, build small-scale habits that invite innovation, and improve collaborative problem-solving.

### **End the Year Right: Practical Ways to Make Employees Feel Recognized, Rested, and Reconnected**

*Presenter(s): Dr. Steven Goodwin & Dr. Peggy Kendall*

As the year wraps up, teams often feel stretched thin. Learn evidence-based ways to deliver recognition that actually motivates, build rest into your team's rhythms, and reconnect people in ways that boost trust and belonging.

## Ready to Subscribe?

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21012 White Pine Drive Tehachapi CA  
93561

661.402.1277 (1CPR)

May 18, 2026

**TO: East Kern Health Care District**

8051 Bay Avenue  
California City, CA 93505  
Ph: 760-373-2804

**ATTN Rubi Rizo**

Ph: 661-232-4623  
Email: [rrizo@ekhcd.org](mailto:rrizo@ekhcd.org)

RE: Proposal for HeartSaver Total First Aid  
CPR/AED (including Child & Infant Skills)

Thank you for choosing Star CPR, an authorized *American Heart Association*® Training Site for First Aid, CPR & AED certifications. *These terms and conditions are subject to change at any time if there is mutual consent from Star CPR & EKHCD.*

*Price structuring for training is as follows for the blended learning bundle.  
this package includes the following:*

*AHA online program  
Instructor skills session  
AHA 2 year CPR First Aid/AED provider card*

*6 person minimum = \$150.00/student*

*10% discount FOR GREATER THAN 6 students, calculated at \$135.00/student*

Skills evaluations to be conducted at a suitable venue provided by EKHCD,  
on a date and time to be determined

Participants **MUST COMPLETE** their online course **BEFORE** their skills can be evaluated.  
No Exceptions.

**Online Courses cannot not be returned. There are no refunds for the online courses.**

### **TERMS AND CONDITIONS**

- Star CPR requires a 50% **non-refundable deposit**, (\$450.00), or payment in full (\$900.00) before the required AHA HeartSaver Online Courses can be assigned to each participant.
- Payment by check is preferred, payable to Star CPR. o Credit Card payments are accepted but are subject to an additional 3.5% convenience fee.
- Any outstanding balance is due on or before the scheduled session date.
- Certification eCards will be issued to EKHCD participants, once balance is paid and skills are successfully completed.

### **CANCELLATION:**

- *Notification of cancellation must be received via Email and followed by a phone call during normal business hours.*
- *Once a session is scheduled, any cancellation will result in a loss of any deposit paid.*

### **RESCHEDULING:**

- *Rescheduled session must be completed within 30 days of the original scheduled session date.*
- *Any request to reschedule with less than one week prior to the scheduled date will incur a rescheduling fee of \$50.00 each occurrence.*
- *Rescheduling fee, along with any outstanding balance, will be due and payable on or before the rescheduled date.*

### **REFUNDS:**

- *Deposit is Non-Refundable*
- *No Refunds will be issued for non-attendance.*
- *No refunds will be given for any online course.*
- *No refund will be given if you cancel a session.*

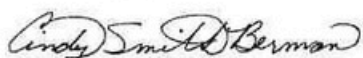
### **RETURNED CHECK FEE:**

- *A \$50.00 fee will be charged for each returned check.*

*STAR CPR reserves the right to cancel a class at any time. Every attempt will be made to contact and notify EKHCD, if such an event occurs. Under such circumstances, you will be given the option of rescheduling your session to a later date or you may request a complete refund, minus shipping/handling fee, and or cost of Online Courses when applicable. Refund will be returned within 30 days. (Additional administrative fees will not apply if the session is canceled by Star CPR).*

If you have any questions regarding this proposal, please call or text Star CPR at 661-402-1277 (1CPR), or send an email to: [StarCPR@gmail.com](mailto:StarCPR@gmail.com)

Thank you,



Cindy Smith-Berman,  
Instructor and Training Site Coordinator

VENDOR	MEMO LINE	AMOUNT
Ace Hardware	Trimmer line, oil, extension cord, hose, turret wand, rake	\$308.45
California City	Water 2026 0414 to 0513 Acct# 103347.01 North Loop \$295.92 Water 2026 0414 to 0513 Bay Ave \$78.64	\$374.56
Digitech	Alarm services for Bay 0501-0531	\$42.99
Edison	2026 0410 to 0510 Acct# 8000222683 9300 N Loop \$329.04 Acct# 8001112753 8100 Aspen Mall \$148.20 Acct# 8100 Aspen Mall #B \$82.26	\$559.50
Lacson, Joselito	0422-Review engineer proposal for Bay Insurance covered upgrades \$187.50 0428 -Review insurance coverage with SDRMA on A&E fees \$125.00 0418-Complete bid documents and specifications for N. Loop site improvement project \$2500.00 0422-Upload permit receipts on city portal as requested by District \$62.50 0506-Mandatory job site meeting on site \$312.50 0507-0513-Review and response to pre-bid RFI submitted Medallion Contracting \$1000.00 0512-Review of old and new projects for insurance reimbursement requested by R. Rizo \$187.50	\$4375.00

Date: June 2nd , 2026, Vendor Payment List

Board Approval \_\_\_\_\_

Mobile Modular	0508-0606 rent for modular at 9300 N. LOOP	\$972.78
PEAC	Printer rental Acct# 4238543	\$344.94
SoCalGas	Gas bill 0413-0513 Acct# 04901399107 9300 N. Loop \$32.86	\$32.86
<b>TOTAL ITEMS = 8</b>		<b>TOTAL = \$7011.08</b>



**DEBIT CARD PAYMENT LIST**

DATE: May 19<sup>th</sup>, 2026

<b>VENDOR</b>	<b>MEMO LINE</b>	<b>AMOUNT</b>
Amazon	District Supplies, snacks, waters, paper	\$267.93
Ellas Stop Shop	Business Cards, T-shirts for staff, maintenance etc.	\$ 179.28
ZOOM	Monthly Subscription	\$43.98
<b>TOTAL ITEMS= 3</b>		<b>TOTAL= \$ 491.19</b>



**MISSION BANK PAYMENTS**

**DATE:** June 2nd, 2026

<b>VENDOR</b>	<b>MEMO LINE</b>	<b>AMOUNT</b>
Bank of Sierra	Transfer from Mission Bank to Bank of Sierra for Bill payment funds	\$60,000
Mission Bank Cancer Fund	Transfer funds from Mission Bank Checking to Mission Bank Cancer fund to reconcile account.	\$3,339.03
<b>TOTAL ITEMS= 2</b>		<b>TOTAL= \$63,339.03</b>

**ACTION MINUTES**  
**EAST KERN HEALTH CARE DISTRICT**  
**BOARD OF DIRECTORS**

**5:30 p.m. Tuesday MAY 19th, 2026, (Hybrid and Zoom)**

*MISSION STATEMENT: "Building health,  
well-being, and resiliency*

<b>Video Time Code</b>	<b>ITEM AS AGENDIZED</b>	<b>BOARD ACTION</b> Motions are identified in bold as <b>First: Second</b>
5:33	<b>1. Open Meeting</b>	Shauna Royten opened meeting as Vice President
5:35	<b>A. PLEDGE OF ALLEGIANCE/INVOCATION</b>	Lois Peralta lead the Pledge of Allegiance
5:36	<b>B. CALL TO ORDER AND ROLL CALL</b>	Present: Peralta.L , Royten.S, Rojas.J , Macedonio.K Patrick,L attended via zoom with Just Cause under code section §54953.8.3 . at 5:46pm

5:36	<b>C. APPROVAL OF AGENDA</b>	<b>Peralta, L. , Rojas, J.</b> Rojas, J,Peralta, L., Macedonio, K., Royten, S.,  Motion carried 4-0
5:37	<b>IV. NEW BUSINESS</b>  a. Bay Avenue and Pacific Engineers Group Fees and Discussion and possible vote for contract renewal  b. Eva Hebebrand Financial <ol style="list-style-type: none"> <li>1. Balance sheet unaudited April 2026</li> <li>2. Profit and Loss Unaudited April 2026</li> <li>3. Check Detail April 2026</li> <li>4. Budget Comparison 2026</li> <li>5. Budget 2026-2027 Draft</li> <li>6. Summary of Bay Avenue Insurance Reimbursements and Expenses</li> </ol>	<b>Macedonio, K., Rojas, J.</b> Rojas, J., Peralta, L.,Macedonio, K., Royton,S., Patrick, L.  Motion carried 5-0 for Agenda Item IV. (a)
6:37	<b>V. PUBLIC COMMENTS</b>	None

6:38	<b>VI. COMMUNITY ANNOUNCEMENTS</b>	Royten, S. announced the Youth Entrepreneur Program, the Kids Bucks program, Food Navigation program, as well as events in planning for the 4th of July and Juneteenth Pageant. Updates and flyers to follow on the website.
6:42	<b>VII. STAFF REPORT</b> <ol style="list-style-type: none"> <li>I. Property/Project Management</li> <li>II. Ad-HOCS Cancer Fund Updates</li> <li>III. Status of Contract</li> <li>IV. So CALREN Updates</li> <li>V. Hiller Fire Extinguisher and Safety Compliance Updates</li> <li>VI. Support for CMS MAHA Elevate Grant</li> <li>VII. Grant Writer Certification Programs</li> <li>VIII. Training Resources, Turning West, Niche Academy Reviews</li> <li>IX. VIVINT new alarm quote</li> </ol>	<b>DIRECTIVES:</b> <ol style="list-style-type: none"> <li>1. Prepare and submit for board review a policy regarding board member use of district letterhead for letters of support or recommendation, and send to Alex for legal review before board consideration.</li> <li>2. Provide in the next board packet detailed backup documentation for Meister and Meister roof and related fire damage repair bills, showing what work was completed and what remains.</li> <li>3. Bring back to the board options for grant writing and board training (including Niche and other identified training) for board review and selection.</li> <li>4. Send out a sign-up sheet to directors for participation in farmers market events.</li> <li>5. Send information about upcoming Economic Alliance meetings and training opportunities to all directors.</li> <li>6. Send information about the Miss Juneteenth pageant to the board for distribution.</li> </ol>

		<p>7.Coordinate with interested videographers (including Kayla and backup contact) to discuss parameters and potential for 2-3 minute introductory videos for board use and website.</p> <p>8.Add discussion of 2 open board positions to the upcoming agenda for public awareness.</p> <p>9.Add to the next agenda item for investment policy and interest rates and discussion of LAIF/CLASS investment policy, including rules for deposits/withdrawals and allowable uses.</p> <p>10.Add to next agenda item for review/discussion of Community Health Needs Assessment and Implementation Plan with Ridgecrest Regional (and coordinate with their CEO).</p> <p>11.Add to next agenda item for review/update of minutes format post-training (action vs. summary minutes).</p> <p>12.Add to next agenda item for discussion of potential insurance consultant</p>
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7:14	<b>VIII. CONSENT CALENDER</b> <b>A. Vendor Payments (Information Only)</b> <b>B. APPROVAL OF MINUTES</b> 1. Regular Meeting May 5th, 2026	<b>Rojas, J., Royten, S.</b> Peralta, L., Royten, S., Rojas, J., Macedonio, N.  Motion Carried 3-0, Macedonio, K. Abstaining
7:21	<b>XI. CLOSE MEETING</b>	
7:22	<b>A. PRESIDENT COMMENTS</b>	None
7:22	<b>B. DIRECTOR'S COMMENTS-AB 1234</b>	Rojas, J. spoke of courses available to the public at the Chamber of Commerce and that previous courses were well received. She also spoke about our need for social media outreach and a sign up sheet for the Farmer's Market booth.
7:27	<b>C. DIRECTOR'S REPORTS</b>	None

<p><b>7:27</b></p>	<p><b>D. FUTURE AGENDA</b></p> <ol style="list-style-type: none"> <li>1. R. Rizo presents homework and progress review of MJHMP</li> <li>2. R. Rizo Mission and Vision Review to suit new strategic planning process</li> <li>3. Ridgecrest Regional Hospital Meet and Greet</li> <li>4. Good Samaritan</li> <li>5. Administrative Code Review</li> </ol>	<p>Macedonio, K. requested the Community Health Needs Assessment for Ridgecrest be Agendized. Royten, S. request a discussion on a letter of support for Reach Nutritional be Agendized, as well as support for Desert Garden Club</p>
<p><b>7:37</b></p>	<p><b>E. ADJOURNMENT</b></p>	<p><b>Rojas, J., Peralta, L.</b></p>