

Summary of Proceedings - Minutes
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS

Special Meeting of October 29, 2024, 4 p.m.

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

Video Time Code	Item	Action
	1. Pledge of Allegiance	L. Peralta
	2. Roll Call and Call to Order	Present were: L. Peralta, K. Macedonio, and L. Patrick, and the meeting was called to order by Chair Macedonio at 4:02 p.m.
	3. Approval of Agenda	The agenda was approved with the following changes: Item 6 was pulled for future updates and review. Motion: Approve Agenda L Peralta: L. Patrick Motion Carried, 3-0
	4. Public Comment	None.
	5. Community Announcements	Community announcements include the following from Patty Orr, Mojave Desert News: October 31: Chamber of Commerce Trunk or Treat event. November 2: Run on the Runway at Mojave Air and Spaceport, starting at 8 AM. November 11: Veterans Day ceremony by American Legion Post 476, starting at 11 AM at California City Cemetery. November 18: Tentative groundbreaking ceremony for a skate park at Central Park (confirmation pending). November 23: Second Annual Resource Spectacular at the Strata Center, 1-5 PM. Monthly Food Distribution: Starting October 22, with future dates on November 26, December 24, January 28, and February 25, 2025, coordinated by CAP Food Bank and Safe Haven Kids League. December 21: Annual holiday toy giveaway by Waste Management at the Strata Center, 1-5 PM, alongside Safe Haven Kids League. November 12: Desert Rose Garden Club monthly meeting. November 23: Monthly cleanup at Inspiration Walk by the closed Farmers Market.
	6. Staff Reports	Pulled
	7. Consent Calendar:	

<p>A. Minutes of 10/01/24</p> <p>B. Approve Warrants</p> <p>C. Financial Reports – as of September 30, 2024</p> <p>D. Deploy Additional Security Package with Golden Hills It (\$30 Per Month)</p>	<p>A. In approving the minutes, Chair Macedonio requested approval for changes to the minutes pending clarification. The minutes had no other comments.</p> <p>B. Chair Macedonio provided an update on the approval of warrants, explaining that due to the cancellation of the October 5 meeting, the team processed payments according to administrative procedures. The check details on pages 12-15 match the prior board-reviewed bills. She highlighted an adjustment for Socorro’s conference trip, where room expenses were reduced, leading to a check replacement.</p> <p>C. Eva provided a financial report covering several items as of the end of September. The district recently moved to the operating account to cover upcoming construction expenses. Aside from cash and minor liabilities, the balance sheet shows limited changes. Expenses include Mission Bank transactions and checks from Bank of the Sierra. More property tax income is expected in October and December, and the district’s operating expenses were minimal.</p> <p>Chair Macedonio discussed the need for a formal policy and procedures for managing account balances and fund transfers. Eva agreed to draft a policy for board approval, with procedural details to be handled by staff.</p> <p>Additionally, Eva has started the audit process for the fiscal year ending June 2024, with initial communication underway with the audit firm.</p> <p>D. Chair Macedonio introduced a new security software option that could detect potential breaches earlier. Although there is an additional software cost, this would significantly enhance security.</p> <p>Motion: Approve Consent Calendar. L Peralta: L Patrick. Motion Carried, 3-0.</p>	<p>A. In approving the minutes, Chair Macedonio requested approval for changes to the minutes pending clarification. The minutes had no other comments.</p> <p>B. Chair Macedonio provided an update on the approval of warrants, explaining that due to the cancellation of the October 5 meeting, the team processed payments according to administrative procedures. The check details on pages 12-15 match the prior board-reviewed bills. She highlighted an adjustment for Socorro’s conference trip, where room expenses were reduced, leading to a check replacement.</p> <p>C. Eva provided a financial report covering several items as of the end of September. The district recently moved to the operating account to cover upcoming construction expenses. Aside from cash and minor liabilities, the balance sheet shows limited changes. Expenses include Mission Bank transactions and checks from Bank of the Sierra. More property tax income is expected in October and December, and the district’s operating expenses were minimal.</p> <p>Chair Macedonio discussed the need for a formal policy and procedures for managing account balances and fund transfers. Eva agreed to draft a policy for board approval, with procedural details to be handled by staff.</p> <p>Additionally, Eva has started the audit process for the fiscal year ending June 2024, with initial communication underway with the audit firm.</p> <p>D. Chair Macedonio introduced a new security software option that could detect potential breaches earlier. Although there is an additional software cost, this would significantly enhance security.</p> <p>Motion: Approve Consent Calendar. L Peralta: L Patrick. Motion Carried, 3-0.</p>
<p>8. Continued Business</p> <p>A. LAFCO Annexation Process Update</p> <p>B. Ad Hoc Committee Report</p>	<p>A. Tom reported that most documentation has been submitted to LAFCO, with a few remaining adjustments to the municipal services review. LAFCO will then issue a 30-day notice for agency comments, and public hearings are expected by the end of the year or early next year. Eva reviewed and updated the district’s financial data, ensuring it aligned with publicly posted audited statements for accuracy.</p> <p>This item and reports were information-only; no votes were taken.</p> <p>B. Chair Macedonio reported that the questionnaire had been separated into two sections for community members and healthcare professionals. The survey includes questions like</p>	<p>A. Tom reported that most documentation has been submitted to LAFCO, with a few remaining adjustments to the municipal services review. LAFCO will then issue a 30-day notice for agency comments, and public hearings are expected by the end of the year or early next year. Eva reviewed and updated the district’s financial data, ensuring it aligned with publicly posted audited statements for accuracy.</p> <p>This item and reports were information-only; no votes were taken.</p> <p>B. Chair Macedonio reported that the questionnaire had been separated into two sections for community members and healthcare professionals. The survey includes questions like</p>

		<p>whether residents can access a healthcare provider within 20 minutes, though in this rural district, a 20-minute drive covers about 20 miles, unlike shorter urban distances. The survey will be introduced at an October 31 event.</p> <p>This item and reports were information-only; no votes were taken.</p>
	<p>9. New Business A. Approval of Contract with Western Pacific Roofing For 9350 North Loop Boulevard Property</p> <p>B. Direction for Roofing RFP at 9278 And 9306 North Loop Boulevard Property</p>	<p>A. The board reviewed a proposal from Western Pacific Roofing Corporation to repair the roof underlayment at the building located at 9350. Western Pacific provided an estimate covering all labor, materials, and related costs. Due to differing roof types, the board plans to address roofing needs for other buildings separately through an RFP.</p> <p>Motion: Approval Of Contract with Western Pacific Roofing For 9350 North Loop Boulevard Property L Peralta: L Patrick. Motion Carried, 3-0</p> <p>B. The board reviewed a proposal on planning for roofing repairs for two additional buildings, which require a formal bidding process. The board discussed moving forward with preparing an RFP to address these repairs.</p> <p>A public comment was made about whether the district could contract directly with Western Pacific Roofing for additional roofing work after completing the 9350 building instead of initiating a new bidding process.</p> <p>General Counsel Alex Lemieux clarified that, typically, if the contract value exceeds \$25,000, the district must follow the Public Works bidding process, which includes issuing an RFP and selecting the lowest qualified bid.</p> <p>The question was acknowledged as answered.</p> <p>This item and reports were information-only; no votes were taken.</p>
	<p>10. President's Comments A. ACHD Certification B. CSDA District of Distinction Certification</p>	<p>11A. Chair Macedonio has begun conversations with the Association of California Healthcare Districts (ACHD) regarding board certification for current and incoming members and the district's ongoing pursuit of "District of Distinction" status with CSDA. Additionally, the district is working to meet ADA compliance requirements for its website as mandated by federal law.</p> <p>Chair Macedonio proposed a spreadsheet to track required certifications and board training needs. General Counsel Alex Lemieux suggested waiting until after new board members are sworn in to schedule group training on ethics and harassment to ensure all members meet their obligations efficiently.</p>
	<p>11. Directors' Comments</p>	<p>It was noted Director Peralta recently attended a grant training (Grant 101) and participated in ad hoc meetings about the survey, with plans to complete the Grant 201 training.</p>

	12. Future Agenda Items A. Logic Model B. Surplus Land Act	The board plans to discuss the logic model and the Surplus Land Act for future agenda items.
	Adjournment	Motion to Adjourn at 4:49 p.m. Motion Carried, 3-0

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